



DEI Council Minutes

2.13.25

River Room

1 p.m.

Chair: Kayla Sauerbrunn

Co-Chair: Vacant Staff

Advisor: Felicia Rouse

Roll Call:

X	Maggie Calcaterra
X	Wendy Harris
X	Karen McGoy
	Lisa Meyer

X	Christy Parks
X	Donna Price
X	Kayla Sauerbrunn
X	Amber Suggs

	Vacant Faculty
	Vacant Admin
X	Rhiannon Martin

Agenda Items:

- I. Call to Order
 - A. The meeting was called to order at 1:06 pm.
- II. Approve Minutes
 - A. Karen motioned to approve the 11.14.24 meeting minutes and Felicia seconded. Motion passed. Minutes approved.
- III. Additions to the Agenda
 - A. HR consultant Donna Vassallo joined the meeting via Zoom. She explained her role in the department and shared the impact of her contributions.
- IV. Discussion
 - A. Old Business

1. The council was updated on the reorganization of the categories of the Human Resources Administrative Policy section.

Categories are as follows:

- a) Workplace Principles
- b) Employment Practices
- c) Compensation and Benefits
- d) Ethics and Conduct
- e) Privacy and Records

B. New Business

1. All overarching policies have been completed, and the council will begin developing the following operating standards.
 - a) Remote Work
 - b) Acting and/or Interim Employee Assignments
 - c) Lateral Transfer
2. Next meeting March 6, 2025.

V. Adjournment

- A. Amber motioned for adjournment and Kayla seconded. The meeting was adjourned at 1:30 p.m.