



## *Administrative Services Council Minutes*

*DATE: Mar 17, 2025*  
*Founder's Room/Zoom*

**Chair: Ginger Harner**

**Roll Call:**

<input checked="" type="checkbox"/>	Chris Clark	<input checked="" type="checkbox"/>	Ginger Harner	<input type="checkbox"/>	Dwayne Fehrenbacher
<input checked="" type="checkbox"/>	Rebecca Wilson	<input checked="" type="checkbox"/>	Lisa Meyer	<input checked="" type="checkbox"/>	Lindsay Johnson
<input checked="" type="checkbox"/>	Christina Wright	<input checked="" type="checkbox"/>	Jesse Smith-Fulia	<input type="checkbox"/>	Toby Martinez (Asked)
<input checked="" type="checkbox"/>	Stacey Simpson	<input type="checkbox"/>		<input type="checkbox"/>	

**Agenda Items:**

- I. Call to Order:** Meeting was called to order at 10:06
- II. Approve Minutes of February 19:** Motion was made by Christina and seconded by Lisa to approve minutes from the meeting.
- III. Additions to the Agenda:** None
- IV. Team Updates:**
  - **Business & Finance** - Christina Wright says they will be meeting tomorrow, March 18. Ginger suggested Christina send a blurb after that meeting.
  - **Facilities Team – Facility Assessment** Dwayne in Cairo today. He sent the minutes ahead of time. They are looking at Robinson and Pepsi contracts to take to the next meeting, but currently in discussion. Two fleet vehicles have been delivered: Nissan Altima and Pacifica van. HVAC unit worked over Spring Break that will cover Cafeteria, Kitchen, and Library.
  - **Administrative Services Leadership Team** – Sabrina replacing CROA. Preconstruction meetings were held for the parking lot, HVAC unit in

Cosmetology, and for window replacements. Ice storm damage to netting of ball fields addressed and replaced.

**V. Policy Review: N/A**

**VI. Operating Standard Review:**

- a. A7300.20- Expressive Activity and Solicitation: Discussed sending to Adrian and/or Legal for them to review, as someone with a fresh set of eyes that has experience with this operating standard. Afterward, it will be sent to Tina. Will bring it back to the council afterwards.

**VII. Adjournment:**

Jesse motioned to adjourn at 10:26 am and Christina seconded.