

Employee Relations Team Minutes

01.20.26

Founders Room

10 a.m.



Chair: Dr. April Dollins

Co-Chair: Karen McGoy

Advisor: Felicia Rouse

Roll Call:

<input checked="" type="checkbox"/>	Dr. Brenda Brown	<input checked="" type="checkbox"/>	Karen McGoy	<input type="checkbox"/>
<input type="checkbox"/>	Sophia Conley	<input checked="" type="checkbox"/>	Christopher Scott	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Dr. April Dollins	<input checked="" type="checkbox"/>	Dr. Micah Spicer	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Rachel Hannan	<input checked="" type="checkbox"/>	Rachael Trotter	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Rhiannon Martin	<input checked="" type="checkbox"/>	Rebecca Wilson	<input type="checkbox"/>

Agenda Items:

- I. Call to Order - 10:05 a.m. by Dr. Dollins
- II. Approve Minutes:
 - A. November minutes approved: Rachel Hannan made a motion to approve the November minutes with the correction of her name, Rebecca Wilson seconded the motion. All approved.
- III. Additions to the Agenda - none
- IV. Discussion
 - A. Old Business
 1. Shawnee Super Saints
 - A. January - Congratulations to Dwayne Fehrenbacher!
 2. Alternative Remote Work Operating Standard
 - a) Approved and is on the website.
 - b) The Alternate/Remote Work Agreement Form is on the HR page in mySCC.
 3. Respectful Workplace Operating Standard
 - a) Felicia will send out to all teams along with three operating standards we are reviewing today.
 - B. New Business
 1. Employee Appreciation Survey

- a. The results were shared with the team. There were 60 participants who provided great feedback that the team will use to plan future events.
- 2. NISOD award
 - a. Team will vote from the list of staff who received the Super Saint Award. Rhiannon will send the survey out.
- 3. Operating Standard Performance Improvement Plan
 - a. Team reviewed and provided feedback.
- 4. Operating Standard Corrective Action
 - a. Team reviewed and provided feedback.
- 5. Operating standard Performance Review
 - a. Team reviewed and provided feedback.

V. Adjournment

Next Meeting: February 17, 2026 in the Founder's Room