



**Curriculum & Instruction Team
September 18, 2025
Minutes**

C&I Team Members

X	Lori Armstrong	X	Dr. Ian Nicolaides
X	JoElla Basler		Kayla Sauerbrunn
X	David Black	X	Dr. Kristin Shelby (Chair)
X	Danielle Boyd	X	Rebecca Steinmetz
X	Anita Gentry	X	Kristy Stephenson
X	Amanda Hannan	X	Dr. April Teske (advisory)
X	Wendy Harris	X	Dr. Ryan Thornsberry
	Lorena Hines		Director of Financial Aid (vacant)
X	Dr. Dane Muckler (Co-Chair)		Executive Director of IE (vacant)

"X" indicates members present

- I. Call to Order
- II. Roll Call
- III. Approval of C&I Minutes from April 17, 2025 [motion-Lori Armstrong, second-Dr. Thornsberry; motion carried to approve minutes as presented]
- IV. Action Items for Discussion and Approval
 - a. Allied Health (Chair-Dr. Ian Nicolaides/Dean-Amanda Hannan)
 - i. New Certificate Program: Emergency Medical Technician (EMS 1125) Less-than-one-year certificate (effective Spring 2026) [motion-Lori Armstrong, second-David Black; motion carried]
 - ii. Course Change (from PCS Code 1.6 to 1.2): EMT 0160 Emergency Medical Technician-Basic (effective Spring 2026) [motion-Ian Nicolaides, second-Danielle Boyd; motion carried]
 - iii. New Course: EMT 0105 Emergency Vehicle Operator (effective Fall 2025) [motion-Lori Armstrong, second-Ian Nicolaides; motion carried]
 - b. Career Technology (Chair-Wendy Harris/Dean-Kristy Stephenson)



- i. New Certificate Program: Power Sports (PWS 1130) One-Year-Certificate (effective Fall 2026) [motion-Danielle Boyd, second-Kristy Stephenson; motion carried]
- ii. New Course: PWS 0101 Power Sports Electrical I (effective Fall 2026) [motion-David Black, second-Ian Nicolaides; motion carried]
- iii. New Course: PWS 0102 Motorcycle I (effective Fall 2026) [motion-Kristy Stephenson, second-Ian Nicolaides; motion carried]
- iv. New Course: PWS 0103 Marine (effective Fall 2026) [motion-Amanda Hannan, second-Kristy Stephenson; motion carried]
- v. New Course: PWS 0104 ATV I (effective Fall 2026) [motion-Rebecca Steinmetz, second-Kristy Stephenson; motion carried]
- vi. New Course: PWS 0105 Fuel Systems (effective Fall 2026) [motion-Rebecca Steinmetz, second-JoElla Basler; motion carried]
- vii. New Course: PWS 0201 Power Sports Electrical II (effective Fall 2026) [motion-Lori Armstrong, second-Kristy Stephenson; motion carried]
- viii. New Course: PWS 0202 Motorcycle II (effective Fall 2026) [motion-Ian Nicolaides, second-Kristy Stephenson; motion carried]
- ix. New Course: PWS 0204 ATV II (effective Fall 2026) [motion-Rebecca Steinmetz, second-Danielle Boyd; motion carried]
- x. New Course: PWS 0205 Engine Rebuild (effective Fall 2026) [motion-Ian Nicolaides, second-Rebecca Steinmetz; motion carried]
- xi. New Course: PWS 0206 Diesel Systems in Power Sports (effective Fall 2026) [motion-Kristy Stephenson, second-Rebecca Steinmetz; motion carried]
- xii. New Course: PWS 0210 Power Sports Internship (effective Fall 2026) [motion-Rebecca Steinmetz, second-Danielle Boyd; motion carried]



- xiii. Program Change: Automotive Maintenance and Light Repair (AUT 2186): Remove COM 0111 (4 cr.) and replace with AUT 0120 (2 cr.) and AUT 0151 (2 cr.). [motion-Wendy Harris, second-Kristy Stephenson; motion carried]
- c. Humanities/Social Sciences (Chair-JoElla Basler/Dean-Dr. Kristin Shelby)
 - i. Course Change - EDU 0110 Introduction to Education: Course description change to reflect current practices. [motion-Rebecca Steinmetz, second-JoElla Basler; motion carried]
 - ii. Course Change - EDU 0114 Human Growth and Development: Course prefix change from ECE to EDU for transfer consistency of education courses. [motion-Ryan Thornsberry, second-David Black; motion carried]
- d. Math/Science (Chair-Lori Armstrong/Dean-Dr. Kristin Shelby)
- e. Nursing (Dean & Director of Nursing-Amanda Hannan)
- f. Other
- V. Information Items (No Action Required)
 - a. PSY 0214 Sport Psychology: remove PSY 0211 prerequisite in attempt to increase enrollment. (effective Spring 2026)
- VI. Other Business
 - a. Becky Steinmetz had to adjust the course titles for CBE Business because they were too long when submitting to ICCIS. ICCB approved them as:
 - i. BUS-1004 The Tech Landscape
 - ii. BUS 1014 Leveraging Employee and Customer Service
 - iii. BUS 1015 Emotional Intelligence Personal and Professional Growth
 - b. Dr. Shelby inquired about the date of the February 19, 2026 C&I meeting conflicting with CTE Day since it has in the past. With advanced notice, this meeting date can be moved, if needed.
- VII. Announcements



- VIII. Upcoming C&I Meeting Dates (items due electronically with signatures)
- a. October 16, 2025 (items due October 7, 2025)
 - b. November 20, 2025 (items due November 11, 2025)
 - c. December 2025 (no meeting)
 - d. January 2026 (no meeting)
 - e. February 19, 2026 (items due February 10, 2026)
 - f. March 19, 2026 (items due March 10, 2026)
 - g. April 16, 2026 (items due April 7, 2026)
 - h. May 2026 (no meeting)
 - i. June/July 2026 (business done by virtual vote, if needed)
- IX. Adjournment [motion-Danielle Boyd, second-Ian Nicolaidis; motion carried]