



Executive Council Minutes  
June 26, 2025 @10am  
Founders Room and via Zoom

**Meeting Facilitators:** Sheryl Ribbing, Chair and Ginger Harner, Co-Chair

**Roll Call:**

<input checked="" type="checkbox"/>	Dr. April Teske	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Chris Clark	<input type="checkbox"/>	<b>Co-Chairs - As invited</b>
<input type="checkbox"/>	Lorena Hines	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Mindy Ashby	<input type="checkbox"/>	Danielle Boyd (Student Affairs)
<input checked="" type="checkbox"/>	Becky Hawes	<input type="checkbox"/>	Dwayne Fehrenbacher (Admin Svcs)
<input type="checkbox"/>	Felicia Rouse	<input type="checkbox"/>	Kayla Sauerbrunn (DEIB)
<input type="checkbox"/>	Jeff McGoy	<input type="checkbox"/>	
<input type="checkbox"/>	Dr. Robinson Karunanithy	<input type="checkbox"/>	<b>Ad Hoc - As invited</b>
<input checked="" type="checkbox"/>	Sheryl Ribbing, Chair	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Ginger Harner, Co-Chair	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Blake Goforth	<input type="checkbox"/>	Sabrina Black
<input checked="" type="checkbox"/>	Tina Dudley	<input type="checkbox"/>	Dr. Kristin Shelby
<input checked="" type="checkbox"/>	Dr. Tim Taylor, Advisory	<input type="checkbox"/>	Kevin Hunsperger

**I. Call to Order**

Sheryl called the meeting to order at 10:01 am.

**II. Approve Minutes of May 22, 2025**

Ginger made a motion to approve the May 22, 2025 meeting, with a second by Becky. All members voted in favor and the motion carried.

**III. Additions to the Agenda**

There were no additions to the agenda.

**IV. Council/Team Updates (Provided via Blurb upon Call Out)**

Councils	Chair/Co-Chair
<b>Academic Affairs Council</b>	<b>Blake Goforth/Lorena Hines</b>
Academic Leadership Team	Dr. April Teske
Student Academic Assessment Team	Mike McNally
Curriculum & Instruction Team	Dr. Kristin Shelby
<b>Student Affairs Council</b>	<b>Mindy Ashby</b>
Student Affairs Leadership Team	Jeff McGoy
Recruitment & Enrollment Team	Mandy Palmer
Student Experience Team	Danielle Boyd & Teale Betts
<b>Human Resource Council</b>	<b>Kayla Sauerbrunn/Felicia Rouse</b>
Cultural & Community Engagement Team	Mindy Ashby
Employee Relations Team	Dr. April Dollins
<b>Administrative Services Council</b>	<b>Ginger Harner/Dwayne Fehrenbacher</b>
Administrative Services Leadership Team	Chris Clark
Business & Finance Team	Brandy Woods
Facilities Management Team	Don Koch

## **UPDATES:**

### **Administrative Services**

Chris and Ginger provided the following updates:

- Administrative Leadership Team, while meeting weekly, have reported several updates: Audit documentation, College-wide project updates, etc.
- Facility Team met on June 18 and reviewed the Campus Safety Plan and identified Data Integrity as the next Operating Standard (OS) to develop.
- The Business/Finance Team did not meet in June, however legal language was included in the Bidding/Procurement OS.
- Administrative Services Council discussed Committee Charge and welcomed Ender Schmidt to the Council. In addition, Dr. Micah Spicer will be joining as the need for additional faculty representation was noted.

### **Student Affairs**

Mindy provided the following updates:

- Student Affairs will resume meeting in August.

### **Academic Affairs**

Blake and Dr. Teske provided the following updates.

- Academic Affairs Council will meet in August, there are no new updates.
- SAAT - Dr. Shelby updated the group regarding HLC; WIDS will be replacing WEAVE; Mike McNally updated the group regarding the assessment monitoring report and CQI document review; Sheryl is now the Assessment Coordinator and will be attending the Assessment Institute in October 2025. Also attending is Christy Parks and potentially, Mindy Ashby.

### **DEIB**

No report

## **V. Administrative Services Council**

### **A. 7200.15 Recycling & Waste Reduction**

The Operating Standard (OS) was presented for a first read.

*Ginger made a motion to approve with edits to include clarification on recycling bins, their location and materials accepted as well as removal of the sentence noting “discriminate against procurement....”. Dr. Teske seconded the motion. All members voted in favor and the motion carried.*

## **VI. Academic Affairs Council**

There were no items presented for review.

## **VII. Student Affairs Council**

There were no items presented for review.

## **VIII. DEIB Council**

There were no items presented for review.

**IX. Executive Council**

Dr. Taylor shared again, a future structure change that may affect Cabinet and Shared Governance as it related to communication, what needs to be shared and the “creation” of a “product” that will be the sharing component. Currently, with old policy manual accessible on the website, there may be some confusion as to what is current, approved policy and operating standard (procedure).

Dr. Taylor emphasized that in general, people still don’t feel like they know what goes on. The hope is to alleviate confusion within our communication structure, especially as we continue to approve policies and operating standards.

**X. Adjournment**

Blake made a motion to adjourn at 10:21am with a second by Sheryl. All members voted in favor and the motion carried.

Next meeting is July 24, 2025 @10:00am in the Founders Room and via Zoom.