Student Affairs Leadership Team Minutes
February 4, 2025/10 am.
River Room

Chair: Jeff McGoy, Vice President of Student Affairs

Roll Call:

✓	Mindy Ashby	✓	Mindy Reach		
✓	Keyarra Blissett	✓	Jacqueline Smith		
✓	Danielle Boyd		John Sparks		
✓	Lindsay Johnson (Zoom)	✓	Amber Suggs		
✓	Jeff McGoy	✓	James Walton		

✓ *Indicates attendance; leaving blank indicates an absence.*

I. Call to Order

Jeff McGoy, Vice President of Student Affairs (VPSA), called the meeting to order at 10:00 AM.

II. Approval of Minutes

There will be no departmental meeting in January.

III. Public Information & Marketing Update

Kevin Hunsperger, Executive Director of Public Information & Marketing, announced the launch of "SAINTS Unleashed," a student-driven campaign aimed at increasing student engagement in marketing initiatives.

IV. FY26 Budget Submission

Brandy Woods, Director of Business Services, provided the following budget submission guidelines:

- Deadline: February 15, 2025
- Justifications must align with the strategic plan and CQI (Continuous Quality Improvement). Last year's justifications are saved in the budget model.
- Part-time salaries must be included in submissions.
- Departments should allocate funds for student workers.

V. Kudos

- Mindy Reach reported that spring semester enrollment remains up by 4%.
- Mindy Ashby recognized the Student Affairs department for their contributions to the HLC visit.

VI. Student Affairs Council Updates

- The Residency Policy was approved by the Executive Council.
- Dr. Teske provided input on adjusting the intercession calendar from three weeks to two weeks.
- The committee recommended merging A3100.05 into A500.80 and removing the former.
- The operating standards for athletic scholarships discussion was tabled.

VII. Recruitment and Enrollment Team Updates

- Erin King provided updates on CTE Day.
- Ongoing discussions focus on recruiting non-traditional students.
- Participation in the Veterans Appreciation Basketball Game included information about services and late-start classes.

VIII. Roundtable Updates

Financial Aid & Veteran Affairs - Keyarra Blissett

- The Financial Aid office served 572 students and parents in December and January.
- Processed 136 ISIRS and 41 Return to Title IV (R2T4) forms for Fall 2024.
- Reviewed 21 Satisfactory Academic Progress appeals.
- First round of private loan disbursements is expected by February 3.
- Scholarship application deadline: March 1, 2025.
- Campus-based tentative approved awards:
    - FSEOG: $25,000 (81% increase from last year)
    - FWS: $38,763 (31% increase from last year)
- FAFSA completion events are scheduled at area high schools.

Student Success - Mindy Ashby

- CTE Day: February 20 (all hands on deck).
- Job Fair: April 3 (Blake Goforth coordinating).
- Facilitated FYE counseling class with Donna Price.
- Assisting units with budget preparation.

Student Support Services - Amber Suggs

- Advocating for TRiO program continuation amid presidential administration changes.
- Eleven unduplicated TRiO graduates for Fall 2024.

Registrar - Danielle Boyd

- Invited TRiO to present to FYE students in Fall 2025.
- One hundred eleven students graduated in Fall 2024.

- Generating high school sophomore IDs for early testing.

Enrollment Services - Mindy Reach
- Working with academics on summer/fall schedules.
- Conducting high school visits discussing FAFSA and scholarships.
- Student Ambassadors assist at SCC basketball games, attend district games, and lead HLC tours.
- Uploading high school student lists into Navigate 360.

Educational Talent Search - James Walton
- Limited school visits due to widespread illnesses.
- Conducted Financial Literacy workshops.
- Actively recruiting and adding Unity School District in Massac County.
- Attended COE Board of Directors and Special Government Relations meeting to discuss government grant freeze.

Executive Assistant to VPSA - Jacqueline Smith
- February board reports have been submitted.
- Doorbell installed at Bernie's Place to ensure service continuity.
- Spring commencement correspondences will be sent soon.

Community Education & Outreach Centers - Lindsay Johnson
- Partnering with Southern Seven for health clinics.
- Submitting a grant for Little Saints Book Club.
- Preparing summer/fall schedules.
- All centers meeting on Friday to discuss summer events.

IX. VPSA Updates

HLC Visit Feedback
- SCC's student-centered approach is evident.
- Committee enjoyed student-led tours and sessions.
- Need better documentation of results and improvements.

Meetings with VPSA Units
- Scheduled for February 10-14.

Remote Work, Inclement Weather, & Office Coverage
- Remote work decisions are at the VPSA's discretion.
- Dr. Taylor will determine campus closures based on safety.
- If the campus remains open, staff must use personal or vacation days (not sick days).
- Absence requests must be submitted the day of or the next day.
- No vacation is permitted during peak registration.
- All offices must remain open.

Campus Threat Assessment & Management Training

- Collaborating with VPAS to improve threat management procedures.

Revenue & Expenditure Feedback

- Provide feedback to Dr. Taylor.

FY26 Universal Fee & Tuition Rate

- Mindy Reach, Keyarra Blissett, and Jeff McGoy will present at the Board Finance Committee on Friday.
- Discuss fees with students during advising.

Board Reports

- Reports should reflect monthly department highlights.

Student-Athlete Advisory Council (SAAC)

- Gathering student feedback for marketing strategies and experience improvements.

Themed Games for Athletics

- Expanding themed events to baseball and softball.

SCC Alumni Initiative

- Highlighting SCC alumni and their achievements.

X. Adjournment

The meeting adjourned at 11:19 AM.

Next Meeting

March 4, 2025, at 10:00 AM in the River Room.