Academic Affairs Minutes
November 21, 2024
10:00am
Founders

Chair: (Blake Goforth)

Roll Call:

X	Blake Goforth	X	Dr. Kristin Shelby		
	Lorena Hines	x	Hailey Merriman		
	Dr. Brenda Brown	X	Becky Steinmetz		
X	Mandy Hannan	x	Dr. April Teske		
x	Mike McNally		Mackenzie Scherer		

Agenda Items:

I. **Call to Order** by Blake at 10:08 am.

II. **Approve Minutes of October 17th meeting**
A motion made to accept the minutes as presented was made by Dr. Shelby and seconded by Mike. All approved

III. **Addition to the Agenda**
   a. **New Location Possibility**
   b. **December Meeting**

IV. **Items for Discussion**
   a. **Updates**
      i. **A2100.20 (Course Development OS) from Dr. Shelby (C&I)**
      This in-progress, close to being completed.
      ii. **A2100.25 (Course Numbering OS)**
      Needs Started
      iii. **A2100.30 (Course Credit Hour Determination OS)**
      Needs Started
      iv. **A2100.35 (Course Outlines and Syllabi OS)**
      Needs Started
      v. **A2300.30 (Faculty Evaluation OS) from ALT**

This is in-progress.

vi. **A2300.00 (Definition of Faculty) by HR and Dr. Taylor**
This is in-progress.

vii. **AI in the Learning Environment and A2100.45 (Assessment for Student Learning) by Mike and Faculty**
Mike shared the draft version created by Dr. Teske with faculty and received some feedback. She doesn't mind if the faculty doesn't like what she shared, just thought it might be something to get started with. Faculty will be reviewing at an upcoming association meeting.

viii. **Please remember to attend the SBDC and Workforce Training Area Open House December 10th, 9:30a-3:3p.**
It's a come and go event. All college staff and faculty are encouraged to attend. This office has recently been revamped, and we would like to educate the college staff, faculty, and area businesses about what they will be doing. The idea is for it to be a one-stop-shop for all businesses. They can get continuing education services and further expand their educational opportunities within the community with aide from our faculty as well. Spread the word!

V. Action

a. **Remove A2000.10 and A2000.15 (Suspension from Clinical Experience for Unsafe Clinical Practice/or Violation of Healthcare Facility Rules, Regulators, or Policies) and move to Nursing Handbook.**
A motion was made to remove this by Mandy and seconded by Dr. Shelby. All approved.

b. **Eliminate A2000.20 (Educational Guarantees) completely.**
Dr. Teske explained this used to be apart of a legislation. She has consulting with other CAO's and ICCB to confirm this no longer exists. A motion was made to remove A2000.20 by Dr. Shelby seconded by Mandy. All approved.

c. **Eliminate A2100.65 (Program Accreditation) completely.**
Blake and Dr. Teske explained this already exists in a policy and we don't need it in multiple places. A motion was made to remove A2100.65 by Dr. Shelby seconded by Mike. All Approved.

VI. New Business

a. **New Location Possibly**
Dr. Teske will be checking with Tina to confirm if the BoT meetings will be regular in the River Room and to make sure the Founders would be available depending on the findings. Blake will let the team know of any findings.

b. **December Meeting**
Many members will be off-campus during this time. If any action needs to be taken, there will communication send via email on those items.

VII. Adjournment at 10:25. A motion was made by Mike seconded by Dr. Shelby. All approved.