Student Academic Assessment Team Agenda
October 28, 2024
Time/Location: 2 pm, The Founders Room

Chair: Mike McNally

Roll Call:

	Names			Names
√	Mindy Ashby		√	Dr. Dane Muckler
√	Sabrina Black		√	Christy Parks
	Anna Davenport			Kayde Pender
√	April Dollins			Dr. Kristin Shelby
	Jessica Edwards (Minutes)		√	Dr. April Teske
	Mike McNally		√	Dr. Ryan Thornsberry

√ indicates attendance, leaving blank indicates absent

Agenda Items:

I. **Call to Order**
Mindy called the meeting to order at 2:04 p.m.

II. **Approve Minutes of September 23, 2024**
Sabrina made the first motion to approve previous meeting minutes, Dane seconded.

III. **Additions to the Agenda**- None

IV. **Items for Discussion**

- **HLC Update**
  Sabrina discussed the first Town Hall and that there will be another as the goal is to have everything complete before Thanksgiving break.

- **Assessment Plan Update Review**

- Dr. Dollins shared an updated example of the CCAF to illustrate how it could be used for the Assessment Plan. She also suggested the possibility of revising the rubric.
- Dr. Teske recommended that the CCAF be written as a true analysis of each rubric, focusing on core competencies. This analysis should highlight areas of strength and weakness. For example, in Philosophy, all objectives were met. However, instead of using direct quotes, a better approach might be to note that faculty expressed concerns regarding student frustration, absenteeism, plagiarism, etc.
- For CCAF learning outcomes, it's essential to ask: If the outcomes were met, how did they achieve them? If not, what factors contributed to the shortfall? Examples might include absenteeism, plagiarism, and issues with the rubric.
- Dr. Teske also suggested that there might be a need for re-education on how to properly complete the CCAF.
- Using the oral communication core competency assessment map as an example, Dr. Teske asked if there are any insights we can gain from past assessments. She suggested that instead of looking at just one year, we might analyze data over a three-year span to identify common trends. For instance, one recurring pattern could be that students perform better with hands-on activities and application-based learning. Another observation was that students tend to share information in a casual manner. The analysis should identify both strengths and areas for improvement.
- Dr. Dollins raised concerns about programs, such as CTE and Allied Health, which operate on different schedules. Dr. Teske recommended including new questions to address this, such as: "At what point in the program did the assessment occur?" This is especially relevant for CBE programs, where learning sequences build upon each other.
- CCAF Key Questions to Consider:
    a. What did you learn?
    b. What is working well?
    c. What insights were gained from reviewing the data and faculty feedback?
    d. **https://shawneecc.edu/wp-content/uploads/2022/02/Student-Academic-Assessment-Plan.pdf**
- **Core Competency Data Review Document**
    a. Sample Documents
    b. Sample Spring 2022 Review
- **Facilities Survey**
- Sabrina, along with others, inquired about the overall survey results and asked where the final outcomes were. Tina had sent the PowerPoint presentation to the VP for distribution to their teams. The president requested the final results to assess the overall rating and impact of the

survey. The Board of Trustees reviewed and approved moving forward with the new design and construction plans.

- Sabrina also created a survey based on the facilities master plan, but there are still questions about who interpreted the results and what the final slide of the PowerPoint meant. Dr. Teske raised some of these questions during the last cabinet meeting, emphasizing that the plans presented were only preliminary. The president clarified that more detailed next steps will be available once they meet with the architects.
- **Dreamscape:** A soft launch is planned for Spring 2026. Dreamscape is compatible with Moodle, so there is no immediate need to transition to a new LMS. Dr. Teske mentioned that new curriculum in Biology, Chemistry, and Art History is set to launch within a year. Biology faculty, Ian and Lori, along with Dr. Shelby, are compiling course materials that align with the current curriculum. Dreamscape has already developed labs and modules to support the lectures.
- There may be a need for minor adjustments to ensure the curriculum aligns with Dreamscape's labs and modules, but the overall course goals and outcomes will remain unchanged. A 2D version will also be available for students who are sensitive to VR technology.
- The largest challenge will likely be for Administrative Services, which will need to support new positions dedicated to managing this technology and the labs. Merced College has already implemented such roles, and Dr. Teske and Dr. Shelby plan to visit them to explore best practices. Additionally, Dane has expressed interest in content creation for the VR platform.
- The first VR lab, consisting of 16 workstations, was approved at the last board meeting. The goal is to attract corporate sponsorships and partnerships with other institutions, with the soft launch still set for Spring 2026. There's also potential to earn royalties from the curriculum developed for Dreamscape. The president is optimistic that other institutions will adopt similar technology, increasing the likelihood of collaboration.
- A $100 course fee will be charged for Dreamscape to cover technology upkeep and usage. Sabrina raised a concern that this fee might present a barrier for scholarship students, as it could be considered a consumable cost. Dr. Teske explained that the fee is necessary for maintaining the VR technology.

V. New Business

Adjournment-

Sabrina motioned to adjourn and Dr. Dollins second at 3:28 p.m.