Academic Affairs Minutes
September 19, 2024 at 10:00am
River Room

Chair: (Blake Goforth)

Roll Call:

x	Blake Goforth	x	Dr. Kristin Shelby		
x	Lorena Hines	x	Hailey Merriman		
x	Dr. Brenda Brown	x	Becky Steinmetz		
x	Mandy Hannan	x	Dr. April Teske		
x	Mike McNally				

Agenda Items:

I. **Call to Order** at 10:05 by Blake.

II. **Approve Minutes of August 15, 2024 Meeting**

A motion was made by Dr. Shelby to accept the minutes as presented and seconded by Mike. All approved.

III. **Additions to the Agenda**

Discussion about needing faculty participation for this council.

IV. **Items for Discussion**

- CBE Operating Standard was Approved by EC

- Academic Integrity Operating Standard Update

Mike reviewed the AI policy and made some suggestions and suggested edits. The notes were made in red on the operating standard for the council to review. Discussion about the penalty/remediation process, reviewed the standard statement, and formatting. This standard is ready to be submitted to Executive Council. Apart of a joint vote to send to EC below

- Faculty Evaluation Operating Standard (tabled)

- Faculty Handbook Operating Standard

The council reviewed the standard. A few minor changes were made. This can go to the Executive Council. Apart of a joint vote to send to EC below.

- Faculty Orientation Operating Standard Update/Discussion (tabled)

- Definition of Faculty Operating Standard

The council reviewed the operating standard. Noted some variations that needed updated. Discussed how the standard should read. The council agreed a copy needed to go to HR for review.

- Program Review Operating Standard

The council reviewed the provided standard. Edits and recommendations were provided for this standard. Dr. Shelby will finish edit a

Mandy made a motion to take the Academic Integrity Standard and Faculty Handbook Standard, seconded by Dr. Shelby.

V. New Business

No new business.

VI. Adjournment A motion was made to adjourn at 12:00 p.m. by Mike and seconded by Mandy. All approved.