Academic Affairs Minutes
August 15, 2024 at 10:00am
River Room

Chair: (Blake Goforth)

Roll Call:

x	Blake Goforth	X	Dr. Kristin Shelby	x	Dr. Dane Muckler, guest
	Lorena Hines		Hailey Merriman		
X	Dr. Brenda Brown	X	Becky Steinmetz		
X	Mandy Hannan	x	Dr. April Teske		
x	Mike McNally				

Agenda Items:

I. Call to Order @ 10:06 a.m.

II. Approve Minutes of April 18, 2024 Meeting

A motion to approve the presented minutes was made by Mike and seconded by Mandy. All approved

III. Additions to the Agenda

IV. Items for Discussion

- **Competency Based Education Operating Standard presented- Dr. Muckler**

Dr. Muckler provided a copy and presented the CBE Operating Standard. He will be creating a subcommittee for future policies related to CBE and potentially future program recommendations. Discussion how the purpose statement needs to be written. Dr. Teske suggests we need some headings such as framework or guidelines. In addition, the team discussed some verbiage to

clean it up and bring it together making sure to change it to the operating standard template. Dr. Teske recommends Dr. Muckler work with Student Affairs for policies of concern for CBE that may already exist and just need CBE integrated into them. Blake will communicate to Executive Council this needs to go on the Executive Council agenda and Dr. Muckler to present it. Dr. Teske and Mike would like for this to be presented to College at Assessment Day if it passes Executive Council. A motion was made to accept with changes presented and present to the Executive Council by Mike, seconded by DR. Shelby. Approved.

- **Review Academic Integrity Operating Standard**

Dr Teske presented our current operating standard. She shared her experiences with it thus far with it as the VPAA. We know it's lacking a statement and it will need be created along with clear, detailed definitions. We do seem to have a similar policy to other institutions. This operating standard does not specifically call out AI and where that falls under. There are two schools of thought. We need an AI operating standard college-wide that states in general how feel about AI, and use a more definitive for AA in this standard. Dr. Teske feels like we need an overarching statement on how the college feels about AI collectively. Tightening up the Academic Integrity Operating Standard needs to come from faculty and presented to the council whether it include AI or not. Dr. Teske is also going to reach out to Lake Land about their new policy and how that's going. Dr. Teske is requesting from faculty at minimum to clean up the provided steps.

- **AI Discussion for future policies**

Addressed during the Academic Integrity Operating Standard

- **Address Council Openings**

Blake made sure the council compositions is most up-to-date. We are in need of faculty members to fill open slots. Mike is going to take it the next union meeting for faculty to fill those slots.

- **Elect a new Co-Chair (Faculty)**

Tabled. There needs to be a co(vice)-chair for the chair to roll off and the co-chair moves up. The chair is supposed to rotate annually between staff and faculty. Blake is the new staff chair, therefore, we need a faculty co-chair for the year. Once we recruit new faculty members, we will revisit a faculty co-chair nomination.

V. New Business

Received updates from SAAT.

Adjournment @ 11:08 A motion was made by Mike to adjourn and seconded by Mandy. All approved.