Academic Affairs Minutes
October 17, 2024 at 10:00am
River Room

Chair: (Blake Goforth)

Roll Call:

x	Blake Goforth	x	Dr. Kristin Shelby		
	Lorena Hines		Hailey Merriman		
x	Dr. Brenda Brown		Becky Steinmetz		
	Mandy Hannan	x	Dr. April Teske		
x	Mike McNally	x	Mackenzie Scherer		

Agenda Items:

I. **Call to Order** at 10:05 by Blake.

II. **Approve Minutes of September 19, 2024 Meeting**
A motion was made by Mike to accept the minutes with amendment and was seconded by Mackenzie. All approved.

III. **Additions to the Agenda**
Mackenzie Scherer joined the council as the new SBDC Coordinator.

IV. **Items for Discussion**

- Academic Integrity, Faculty Handbook Competency-Based Education, and Program Review Operating Standards were approved by EC with recommended changes.

- Review B1003 Transfer Programming Monitoring Report
AAC conducted a first read and Dr. Shelby presented the monitoring report. The council reviewed and provided minimal suggestions for improvement. It has been submitted to the Board of Trustees for first read at the board meeting.

- Discussed Facilities Survey Results
  The council reviewed the results power point from the Facilities Survey and held discussion on the findings. Conversation was had on top initiatives in the different areas. Questions and comments will be brought to cabinet by Dr. Teske.

- Discussed Course Development Operating Standard- A2100.20
  The council reviewed the Operating Standard as Dr. Shelby presented. Edits, recommendations, and format changes were made during review. Dr. Teske and Dr. Shelby will work on further revision and will bring it back to the next meeting for approval.

- Brainstorm and discuss creation of AI Operating Standard
  Tabled- Dr. Teske will give her first attempt at a draft to Mike and Brenda to get feedback from faculty, and the council will use that as a draft to work from next meeting.

V. New Business

No new business.

Adjournment A motion was made to adjourn at 11:56 pm by Dr. Shelby and was seconded by Dr. Brown. All Approved.