Student Affairs Council Meeting Minutes
09/10/2024 10:00 am
Location Founders Room & Zoom

Roll Call:

√	Mindy Ashby		Lindsay Johnson		Amy Sheffer
√	Danielle Boyd		Erin King		Sumer Smith
	Keyarra Blissett	√	Kaylyn Meyer	√	John Sparks
√	Beth Crowe	√	Mindy Reach		Dr .Robert Woolridge
	Blake Goforth		Jeff McGoy	√	Kenya Powell
				√	Jacqueline Smith, Guest

√ indicates attendance, leaving blank indicates absent

I. **Call to Order**
The meeting was called to order at 10:10 am by Mindy Ashby

II. **Approve Minutes** – Will investigate past minutes. The Council needs consistent notetaking

III. **Items for Discussion**

a. **SAP Appeal Committee Policy**
- The group thinks this should probably be an Operating Standard instead of a Policy. Should go under the Overarching Policy of Pursuit of Excellence in Financial Aid
- Concern that the Related Laws, Standards, HLC Criterion should be included
- Needs more clarity
- Needs steps or processes
- What is "incident" in this case

b. **First Year Experience Class (FYE)**
- Danielle Boyd reported to the Council from the Student Experience Team
- The Team has been working on a course syllabus

- Course will be strongly recommended for first semester students
- Will be an 8-week course
- Hoping to pilot in Spring 2025 with a selected group. Then, troubles can be ironed out before Fall 2025 when rolled out to all first-year students
- Syllabus will go to Curriculum & Instruction Team
- If approved, will go to ICCB

c. A3100, Admissions & Records Practice

- Current policy needs updated, revisited due to outdated laws & standards
- The current policy has section A3100.10, .15, & .20 that should be removed. How do we omit these from the policy manual moving forward
- The group looked at a new A3100.05 Operating Standard
  - Might be too vague
  - Mindy R. will speak to Jeff McGoy about the president's vision for this Operating Standard

IV. New Business

a. Voter Registration day on campus will be September 11th
b. Fall Fest will be the 18th. Many clubs/orgs are participating
c. Counselor's Retreat is September 12th at the Clyffe Café in Vienna.
d. Educational Talent Search has new curriculum for STEM & Coding and for SAT/ACT prep.
e. Pep Rallys have been positive. The 24th will be the Baseball Pep Rally.
f. Extension Centers are setting up Community Ed courses and Camps for this semester and for Spring 2025.
g. The College has a new full-time tutor, Aaron Woods. He will also tutor student on how to use technology. He will travel to extension centers as needed (with some coordination).

V. Next Meeting Date

- The next meeting will be held on October 8th at 10:00 am in the Founders Room and ZOOM.

Adjournment

A motion to adjourn was made by John Sparks, with a second by Kaylyn Meyers. All voted in favor and the motion carried. The meeting adjourned at 10:35am.