**Student Affairs Leadership Team Minutes**
**August 21, 2024/10 am.**
**River Room**

**Chair: Jeff McGoy, Vice President of Student Affairs**

**Roll Call:**

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|---|---|---|---|
| ✓ | Mindy Ashby | ✓ | Mindy Reach |
| ✓ | Keyarra Blissett | ✓ | Jacqueline Smith |
| ✓ | Danielle Boyd | | John Sparks (meeting, sent report) |
| | Lindsay Johnson | ✓ | Amber Suggs |
| ✓ | Jeff McGoy, VPSA | ✓ | James Walton |

✓ *Indicates attendance; leaving blank indicates an absence*

I. Jeff McGoy, Vice President of Student Affairs, called the meeting to order at 10:02.

II. A motion was made by Mindy Reach and seconded by James Walton to approve the July 2 meeting minutes.

III. The VPSA thanked the entire Student Affairs department for participating in the extension centers' Enrollment Extravaganzas, Late-night Enrollment, Student Success Saturday, Convocation, and other community events.

IV. VPSA Updates
   a. Jipaum Askew, Director of TRiO, submitted her resignation effective August 8. The position is posted with the expectation of having a new director by the end of September.
   b. Updates from Dr. Taylor's Meeting with VPs (Bi-monthly Meetings)
      i. ICCB has announced a $9.3 million FY25 Innovative Bridge and Transitions Grant Notice of Funding Opportunity to be administered to support innovative bridge and transition programs. The deadline for this application is 5 pm, October 8, 2024.
      ii. ICCB & ISAC $5000 for FAFSA Events in August
      iii. Arizona State University Collaboration
         1. Dr. Taylor and Dr. Crow, President of Arizona State University (ASU), met to discuss future partnership opportunities between the institutions. Some members of the student affairs department will meet with ASU's team to begin discussing articulations.

c. Legal Updates
    i. P.A. 103-0633: In-Demand Jobs
    ii. S.B. 358: Enrollment Data Reporting
    iii. S.B. 3594: Illinois Articulation Initiative
    iv. H.B. 2161: Family Care
    v. H.B. 3773: Artificial Intelligence
    vi. H.B. 4867: Reproductive Rights
d. Campus Safety Plan
    i. Updated July 31 by Vice President of Administrative Services Chris Clark. Directors are to share this information with your team.
e. Unit Goals
    i. Unit goals must be submitted to VPSA by Friday, August 30.
f. Enrollment Management Plan
    i. The Student Affairs team will begin working on innovative approaches to create an Enrollment Management Plan that will align with best practices and the SCC Strategic Plan using the Student Affairs input lists.
g. Vacation & Personal Leave Policies
    i. Per policy, staff are not to request vacation or personal leave during the first week of class.
h. Taking Photos of Interactions/Events/Activities (Kevin is out August 28-September 9)
    i. Executive Director of Public Information & Marketing Kevin Hunsperger will be on vacation from August 28-September 9. VPSA requested that anyone with an activity or event take photos so Kevin can upload them when he returns.
i. Dual Credit
    i. The Student Affairs department will make sure that they work closely with academics and Teale Betts to ensure that we stay in the loop regarding the changes.
j. Board & One-on-One Reports
    i. The VPSA will be working with the department heads to simplify the board report process.
k. Shared Governance Manual Edits
    i. Tina Dudley is updating the Shared Governance Manual. The VPSA encouraged the team to share any ideas they may have for FY25. Current edits to submit are implementing Navigate360, training for new staff, and online registration.

l. Working with Units in August
    i. VPSA will begin working with the units in September.
m. Navigate360 Implementation Update
    i. Meeting next week to work on incorporating TRiO so that everyone on the team can utilize this resource.
n. Title IX Update
    i. VPSA has gone through the new Title IX training and is working on getting this training on Moodle for the students.
o. Council and Teams New Chairs
    i. It is time to nominate new chairs for the councils and teams

V. Student Affairs Council Updates
    a. Three Pursuits of Excellence have been submitted and are waiting for approval.

VI. Recruitment and Enrollment Team Updates
    a. A welcoming incoming students video featuring an ambassador was released.

VII. Student Experience Updates
    a. Finalizing the FYE curriculum that will be sent to C & I

VIII. Roundtable

Amber Suggs—Director of Student Support Services

- The grant was submitted before July 15
- July event: SSS Movie Day: Hidden Figures- engaging discussion
- Great response from Student Success Saturday
- Our activities will begin next month
- Finalizing Summer Grades
- Recruitment never stops. We are making classroom visits. Please refer any students.

Mindy Ashby—Director of Student Success

- Emailed the Welcome Saints newsletter, which had over 1,078 views.
- Hired five new peer tutors
- Hired a full-time math tutor, Aaron Woods
- Collaborated with Cosmetology to be a part of a continuing education opportunity called "Co-Me" Care For You, So You Can Care for Your Clients, which is slated for September 16, 2024

- Hosted "Testing/Tutoring/Accessibility" presentation in the command on August 19, 2024

  Student Engagement-Erin King
  - Welcome Week Activities
  - Presentations in the commons
  - Fall Fest September 18, 2024
  - Student Senate Elections September 11, 2024

  Career Services – Blake Goforth
  - Sent out a career services newsletter
  - Emailed and posted job openings.
  - Hosted Career Jeopardy during back-to-school week.
  - Worked with Marketing on the latest podcast.
  - Scheduled to speak to more than ten college classes this week and more next week to make contacts and promote the career services we provide. (Making contacts within the first three weeks, specifically).

  Library – Amber Filbeck
  - Saints Study Tables has resumed
  - Classroom and program presentations and newsletters
  - Recruiting for Book Club
  - D & D will resume next week.

  Counseling – Donna Price
  - Students are scheduling regular counseling sessions.
  - Attended the Arrowleaf color run in Vienna on August 3.
  - Attended the Block Party in Cairo on August 17.
  - Has been working with the ICC TAC regarding peer counseling.

  James Walton – Educational Talent Search
  - **Recruitment Initiatives**: ETS recruitment is now open across all our school districts. We are actively engaging with potential participants to expand our program's reach and impact.
  - **Curriculum Planning**: ETS is in the process of planning this academic year's curriculum. Our focus is on enhancing educational experiences that are both innovative and effective for our students.

- **Technology Enhancements:** To further improve our STEM curriculum, ETS has invested in new technology, including the Sphero RVR robots, which will be instrumental in teaching students coding skills. Additionally, we are exploring the integration of VR headsets to enrich our STEM offerings further.
- **SAT Preparation Revamp:** We are revamping our SAT preparation program for juniors to make it more engaging and enjoyable. We will utilize GameShowPro 3 to create an interactive and fun learning environment.

Mindy Reach—Director of Enrollment Services

- Credit hours are slightly up and will have the final count after the tenth day.
- Dual credit is currently being entered, and all will be in by Friday.
- Kevin will be doing another marketing push for late-start classes.
- Counselor Retreat will be at Clyffe Café on September 12.
- SCC Day is October 10.
- Working on adding more community activities to our recruitment activities.
- Looking for volunteers to participate in the Cairo and Ullin parades on September 7.
- Participating in a Zoom meeting with ICCB to discuss being an early adopter of the Common App.
- Participating in a Navigate 360 demo meeting to go over the Recruitment component.

Keyarra Blissett—Financial Aid and Veteran Affairs

- **Financial Aid Office:** Our office imported 120 ISIRs in July and 178 in August. We currently possess 20 pages of UNLIKED ISIRs. Advisors and other personnel aiding students in completing the admission application or the FAFSA must emphasize the necessity of students providing their SSN; UNLIKED ISIRs impose an additional burden on the Financial Aid office and the Registrar. Our office is diligently updating student aid accounts to reflect current credit hours accurately. This process is manual and time-consuming, with over 300 enrolled students requiring review and adjustment. The deadline for FISAP is October 1.

- **Awarding:** MAP Grant certification will commence shortly. Any student eligible for MAP but submitting their FAFSA after August 21 will be waitlisted due to MAP Suspension. SCC, Athletics, and Saints Foundation Scholarships/Waivers recipients without a FAFSA on file will not transmit. We have been changing the aid to pending and notifying the athletic advisor for the athletes.
- **Veterans:** Working on the Veteran's Fiscal Impact survey that is due in September.
- **Satisfactory Academic Progress:** The SAP Appeal committee met twice for the Fall 2024 Semester. The committee reviewed 35 applications. The SAP Appeal Committee Policy has been submitted to the Student Affairs Council and is awaiting feedback. A new SAP Appeal procedure has been proposed. We are still working out the details due to inaccuracies in the process and its calculations. Additionally, we are working on a proposal to justify the resources needed to assist in correcting this matter.

Jacqueline Smith—Executive Assistant to the VPSA

- Bernie's Place has been utilized 136 times since the beginning of the semester. Michael Deno has worked hard to create a Kiosk that will help track participation. The Saints Foundation has also committed to ensuring that Bernie's Place will be sustained.

Danielle Boyd—Registrar

- Danielle and Stephanie are working on keying in enrollment and dual credit applications.

John Sparks—Athletic Director

- **Fitness Center**: The Anna Fitness Center had a significant upgrade in exercise equipment for the Fall semester. With the addition of six new treadmills, one stair master machine, and three 65" TV, the students and community members will have a much-improved workout experience. The Main Campus also had some major upgrades. These upgrades included four treadmills, one elliptical, one cable crossover machine, and a set of dumbbells with a rack. In both centers, we were able to replace outdated, out-of-order machines and add some new pieces. We used a power rack and a flat

Olympic bench in the athletic weight room. All three centers were able to get something that they needed.

- **Athletics**: We had approximately 88 student-athletes on campus this Fall who attended the Athletic Orientation on 8/13/24. In our Pre-Season Orientation, we discussed expectations, challenges, and how to handle adversity as a student-athlete. Volleyball season starts on 8/24 at Vincennes University, with our first home game on 8/30/24 at 11 am. Baseball and softball will not start until 9/1 for their fall scrimmage, running through 10/15. Men's and Women's Basketball are in the process of conditioning and weight lifting and will not see any scrimmages until mid-October.
- **Student-Athletes by Sport**
  - Baseball – 31
  - Men's Basketball – 16
  - Softball – 18
  - Volleyball – 12
  - Women's Basketball - 14

IX. James Walton and Mindy Ashby motioned and seconded for the meeting to be adjourned at 11:18

The next meeting is in the River Room on October 1, 2024, at 10 am.