Student Academic Assessment Team Minutes
April 22, 2024
Time/Location: 2 pm, The Founders Room

Chair: Mike McNally

Roll Call:

	Names			Names
	Mindy Ashby			Dr. Dane Muckler
	Craig Bradley			Kayde Pender
√	April Dollins		√	Dr. Kristin Shelby
√	Jessica Edwards (Minutes)		√	Dr. April Teske (Advisory)
√	Mike McNally		√	Dr. Ryan Thornsberry

√ indicates attendance, leaving blank indicates absent

Agenda Items:

I. Call to Order

II. Mike McNally, Chair, called the meeting to order at 2:06 p.m.

III. Approve Minutes of March 25, 2024 (Kristin, Ryan)

Dr. Kristin Shelby motioned to approve and Dr. Ryan Thornsberry seconded the March 25, 2024 meeting minutes. All were in favor and the motion carried.

IV. Additions to the Agenda

None

V. Items for Discussion

- **HLC Conference Feedback**

Assessment Cocurricular is a problematic point for a lot of institutions. There needs to be a definition and measure of what we define as cocurricular and show how it ties to Assessments, courses, classrooms, etc. With AI, the college should use it to benefit faculty and staff but parameters should be set via a policy to prevent students from using AI in ways not suitable or acceptable to a particular course. Academic Affairs Council will write a policy and procedures for how AI would work.

- **HLC 1.C.1 Assurance Argument**
  It is an active document. The members began to write over and update the information.
- **Assessment Plan**
  a. https://shawneecc.edu/wp-content/uploads/2022/02/Student-Academic-Assessment-Plan.pdf

VI. New Business

Adjournment

Dr. Ryan Thornsberry motioned to adjourn and Dr. Shelby seconded at 3:42 p.m.