Student Affairs Leadership Team Minutes
June 4, 2024/10 am.
River Room

Chair: Jeff McGoy, Vice President of Student Affairs

Roll Call:

✓	Mindy Ashby	✓	Jeff McGoy		
	Jipaum Askew(FMLA)	✓	Mindy Reach		
	Keyarra Blissett	✓	Jacqueline Smith		
✓	Danielle Boyd		John Sparks(Camp)		
✓	Lindsay Johnson	✓	Amber Suggs		

✓ *Indicates attendance; leaving blank indicates an absence*

I. Meeting was called to order at 10:00

II. Danielle Boyd made a motion to approve the May 7 meeting minutes, and Amber Suggs seconded the motion. The minutes were approved as presented.

III. Kudos
   a. Jeff gave Lindsay and her staff kudos for filling 10 of the 11 camps. He also gave kudos to John Sparks and the athletic department for the athlete's spring cumulative GPA of 2.97.
   b. Amber Suggs gave kudos to financial aid for helping with recruitment and incoming scholarships, and thanked everyone for submitting their letters of support.
   c. Mindy Reach gave the Registrar's office kudos for having the highest number of completers in the last nine years.

IV. VPSA Updates
   a. VPSA wants to meet and work with each unit in June and July.
   b. Navigate 360 is working on configuration with the tech team. Once completed, the implementation strategy will be finalized.
   c. Steve Gavatorta will be providing leadership training in cultural alignment and business management approach, dynamic communication leadership influences persuasion, strategic plan project initiative optimization, leadership, and business management success skills.
   d. Customer service training with free registration is available on June 17 from 8:30 am to 12:30 pm at the Kokopelli Golf Club in Marion and then again from 4:00 -8:00 pm at 17th Street Warehouse in Murphysboro.

e. VPSA will talk individually and then collectively with everyone to share some ideas from the Student Affairs input questionnaire.
f. VPAA would like the Student Affairs department to shut down to attend the convocation from 8-4 this year. However, because this is when students need a lot of assistance, the team thought the department should remain open with a Zoom option.
g. VPSA wants to find ways to have an academic year report to compare semesters.

V. Strategic Plan Updates
   a. Everyone is continuing to work on the strategic plan.

VI. HLC Updates
   a. The Steering committee is scheduled to meet on June 10 to start writing Criteria 1 and 2.

VII. Recruitment and Enrollment Team Updates
   a. Working on bridging the gap between registration and the spring.
   b. Working on 2024-2025 high school recruitment strategies

VIII. Student Experience Updates
   a. Finished the HLC Criterion

IX. Roundtable

Amber Suggs-Director of Student Support Services

- SSS is in grant review this summer and has been focusing on grant items.
- Slowly decreasing the number of students left to register for the fall semester list.
- Grant Aid was awarded in May. Students received $1000
- Working through awarding scholarships.
- Plan to have a FAFSA completion day available to our students in July.

Mindy Reach-Director of Recruitment and Enrollment

- Financial aid will be working with Blue Icon, a consultant provided by the Department of Education, to assist in preparing for the 2024-2025 academic year.

- Advisors are contacting students who have not registered for summer and fall to encourage them to register.
- Receiving complaints from students enrolled in the online Math courses because they are required to come to campus to take tests.

Lindsay Johnson-Director of Community Education & Outreach Centers

- Three Hundred and fifty kids have signed up for the summer camps.
- The Union County Extension Center is still under construction.
- The Phlebotomy course at the Massac County Extension Center is doing really well.
- Disk Golf will be arriving and set up this summer
- The facility team is working on the procedure to request the facilities. Jeff will approve the Student Affairs' facilities request before sending it to Cheryl Cummings.

Danielle Boyd-Registrar

- The Registrar sent a congratulatory postcard to all of the local high school graduating seniors.
- Three hundred and forty degrees awarding for spring 24.

Mindy Ashby-Director of Student Success

- Mindy and Donna attended the HOUSE summit in Normal, Illinois.
- Attended the Illinois Campus Cares Technical Assistance Center meeting regarding the on-campus mental health collaborative.
- Students Success collaborated with the Cultural Awareness team to create a new display of "pawsativity" messages to celebrate PRIDE month.
- Working on new student orientation and the week of welcome activities

Jacqueline Smith-Executive Assistant to VPSA

- Board reports are due June 5
- All end-of-the-year spending needs to be paid for and delivered by June 30.

X. Motion to adjourn was made by Danielle Boyd and seconded by Mindy Reach at 11:11.

The next meeting will be held July 2 at 10 am in the River Room.