Executive Council Minutes
05.23.2024 10:00 am, Founders & via Zoom

Meeting Facilitators: Ginger Harner (Chair), Sheryl Ribbing (Co-Chair)
Roll Call:

√	Dr. April Teske		
√	Chris Clark		***Co-Chairs – As invited***
	Lorena Hines	√	Blake Goforth (Academic Affairs)
√	Mindy Ashby		Keyarra Blissett (Student Affairs)
	Lindsay Johnson		Dwayne Fehrenbacher (Admin Svcs)
√	Jennifer Watkins		Kayla Sauerbrunn (DEIB)
√	Jeff McGoy		
√	Jesse Smith-Fulia		
	Lee Van Alstine		***Ad Hoc – As invited***
	Sheryl Ribbing, Co-Chair		*Felicia Rouse*
√	Ginger Harner, Chair		*Sabrina Black*
√	Becky Hawes		*Dr. Kristin Shelby*
√	Tina Dudley		*Kevin Hunsperger*
√	Dr. Tim Taylor, Advisory		*Mike McNally*

I. Call to Order
Ginger called the meeting to order at 10:03 am.

II. Approve Minutes of April 25, 2024
Dr. Teske made a motion to approve the minutes as presented with a second by Jeff. All members voted in favor and the motion carried.

III. Additions to the Agenda
Dr. Taylor added Shared Governance Manual Updates.

The task of reviewing/updating the Shared Governance manual was mentioned in previous Executive Council meetings. Council chairs were asked to seek input from their teams regarding changes, etc. In the past, Tina has worked with the Vice Presidents (VPs) to make edits. Other updates include:

- Change in wording from Procedure to Operating Standards to better define and indicate inclusivity.
- Meeting Time Changes based on faculty scheduling, may shift to the noon hour.

Noteworthy: Council and Team members are vested in their roles; some members may feel stronger in serving on particular teams; and edits to policy standards can always be added to an upcoming agenda.

Items Requiring Action:
Tina will work with the VPs on edit suggestions and bring those to the June 27 Meeting.

IV. Council/Team Updates

Councils	Chair/Co-Chair
Academic Affairs Council	**Lorena Hines/Blake Goforth**
Academic Leadership Team	Dr. April Teske
Academic Standards Team	Mandy Hannan
Student Academic Assessment Team	Mike McNally
Curriculum & Instruction Team	Dr. Kristin Shelby
Student Affairs Council	**Mindy Ashby/Keyarra Blissett**
Student Affairs Leadership Team	Jeff McGoy
Recruitment & Enrollment Team	Carrie Davis & Mandy Palmer
Student Experience Team	Danielle Boyd & Teale Betts
DEIB Council	**Jennifer Watkins/Kayla Sauerbrunn**
Cultural Awareness Team	Mindy Ashby
Employee Relations Team	Rebecca Steinmetz
Administrative Services Council	**Lindsay Johnson/Dwayne Fehrenbacher**
Administrative Services Leadership Team	Chris Clark
Business & Finance Team	Brandy Woods
Facilities Management Team	Dwayne Fehrenbacher

Academic Affairs Update: Blake reported that their June/July meetings will be conducted remotely. There was no meeting held previously due to attendance. A2000.05 Policy, Academic Honestly/Integrity will be discussed. Dr. Teske noted that 23 Faculty completed the year-long ACUE process.

Student Affairs Update: Mindy reported the Council is working on the 3 remaining "pursuits". Also, Dr. Muckler made a presentation on Competency Based Education (CBE) to the Student Affairs Council, demonstrating its link to student success.

DEIB Update: Policy A4700 will be presented today. The Cultural Awareness Team will be attempting a broader approach to activities. The Employee Relations Team had not met prior to this reporting.

Administrative Services Update: Chris reported on meetings to streamline event, facility, academic calendars as well as revamping the event/facility request form with consideration to the Vice President's approval. Facilities Team met regarding current and upcoming projects and the Business & Finance Team rescheduled their last meeting, however agenda items include the on-line procurement process and travel policy.

V. Administrative Services Council

There were no submissions for review.

VI. Academic Affairs Council

There were no submissions for review.

VII. Student Affairs Council

There were no submissions for review.

VIII. DEIB Council

A. Culture of Fair Treatment (A4700)

Jennifer presented A4700 for review. Minor edits include:

- Responsible: Change from Senior Leadership to President
- Related Policies: Add Board Policies B3001, B3002, B3003
- To those ends: Change Senior Leadership Team to President

Jennifer made a motion to approve policy A4700 as presented with minor noted above, a second was made by Jesse. All members voted in favor and the motion carried.

IX. Executive Council Review of Criterion UPDATES – Ginger

- 1.A.-all subcomponents
- 1.B.-all subcomponents
- 2.A.-all subcomponents (Dr. Taylor) – Met w/Becky & Tina on May 20 to prepare
- 2.C.-all subcomponents (Dr. Taylor) – Met w/Becky & Tina on May20 to prepare
- 2.E.1.
- 2.E.2.
- 5.A.-all subcomponents (IE)

Dr. Teske noted that criterion have been submitted. Ginger thanked the Council members for their diligence and energies to completing the criterion writing and gathering of evidence.

X. Adjournment

Jeff made a motion to adjourn at 10:28am with a second by Mindy. All members voted in favor and the motion carried.