Student Affairs Leadership Team Minutes
May 7, 2024/10 am.
River Room

Chair: Jeff McGoy, Vice President of Student Affairs

Roll Call:

✓	Mindy Ashby	✓	Jeff McGoy		
✓	Jipaum Askew	✓	Mindy Reach		
	Keyarra Blissett	✓	Jacqueline Smith		
✓	Danielle Boyd	✓	John Sparks		
✓	Lindsay Johnson	✓	Amber Suggs		

✓ *Indicates attendance; leaving blank indicates an absence*

I. Meeting was called to order at 10:04

II. Danielle Boyd made a motion to approve the April 2 meeting minutes, and John Sparks seconded the motion. The minutes were approved as presented.

III. Kudos
   a. Danielle gave kudos to the advisors and financial aid staff who have been attending the parents' and awards nights at the area high schools.
   b. Jeff thanked all of the staff who had assisted with the commencement.

IV. VPSA Updates
   a. VPSA wants to dedicate a week in June to meet with each unit to observe and work with each team to evaluate how to improve collectively.
   b. Event requests need to be sent to VPSA for approval prior to submission.
   c. The cafeteria will be closed during the summer. Lindsay is working on ensuring lunch will be available for the camps.
   d. Everyone is to complete the Facility Master Plan survey to give insight into what improvements and/or updates are needed.
   e. Send an invite to Jackie for events you would like the VPSA to attend.
   f. The Title IX & Preventing Sexual Violence in Higher Education Act training has been postponed to a later date due to the recent changes.
   g. SIU's professor Pinckney Benedict will present an AI presentation on Monday, May 20, at 2 pm.

V. Commencement
   a. To date, 120 students have requested to participate in the ceremony.
   b. Commencement walk-through is scheduled for Thursday, May 9 at 1 pm for those faculty and staff with assignments.

VI. Strategic Plan Updates
   a. Everyone is continuing to work on the strategic plan.

VII. HLC Updates
   a. The Steering committee is meeting on Thursday. Danielle will provide a report during the next meeting.

VIII. Recruitment and Enrollment Team Updates
   a. Worked on the HLC Criterion and have submitted it to the Steering committee
   b. Working on a summer plan to bridge the gap with students who have enrolled but will not be on campus until the fall.

IX. Student Experience Updates
   a. Continuing to work on HLC. Have an upcoming meeting on Thursday, May 9.
   b. Will begin working on FYE

X. Student Affairs Council
   a. The pursuits for HLC have been sent to the Executive Council. One has been approved, and minor edits must be made to the others.
   b. Dane Muckler will be the special guest during the upcoming May 14 meeting to discuss CBE.

XI. Roundtable

Mindy Ashby-Director of Student Success
- Submitted final report due to ICCB regarding the ARPA Grant
- Assisting with decorating for the graduation ceremony.
- Continue to lead SAT and CAT meetings.
- Attending exit IEP meetings for students with disabilities at the high schools.
- Attending HOUSE summit at the end of the month in Normal, Illinois

Career Services-Blake

- Working with Marketing to create an open invitation for Headshots.
- -Working on an Industry partners list to have industry-friendly contacts that students can connect with.
- -Working on an email to send to graduates regarding resumes and job searching
- -Working with IE to create a graduation, six mo, one year, year survey

Student Engagement – Erin

- Planning NSO
- Thursday, May 23, Kids, Courts and School Conference at SIU (McKinney Vinto, Community Services for youth, and trauma.

Library-Amber Filbeck

- Collecting equipment returns from the Spring semester.
- Continuing to support students during finals.

Testing-Jackie

- Pearson, Allied Health exams are wrapping up
- Reading exams for accommodations during finals week.

Counseling-Donna

- Benefits Navigator gained access to the Snap Enrollment Screener. Flyers have been dispersed and contain QR codes for the enrollment process. To date, over $2,000 has been dispersed.
- Attending exit IEP meetings at area high schools
- Survey is due to ICCP regarding homelessness
- Attending the HOUSE summit at the end of this month in Normal, Illinois.

Jipaum-Director of Educational Talent Search

- Coben has been approved by the Regional Director.
- Working Vienna and Century Middle schools
- Drug Awareness Week is May 14. Have partnered with Arrowleaf
- Created a camp for students that ETS serves.
- Students toured McKendree University.
- Making phone calls to low-income students at Massac, Goreville, and Vienna High School.

- Taking students to the Carson Center on May 14.

Amber Suggs-Director of Student Support Services
- Hosted celebration activity for students on May 3.
- In the grant rewrite season. Will be asking for letters of commitment from various departments.
- Calling students to encourage them to register
- We will encourage students who have not completed FASFA to do so on the main campus or extension campuses.
- We plan to collaborate with the Financial Aid Office to complete the FASFA with our students.

Danielle-Registrar
- Waiting on grades
- Graduate's check-in cards are printed
- Mailing postcards to high school graduates

Mindy Reach-Director of Recruitment and Enrollment
- Advisors have been participating in registration days, parent nights, and awards ceremonies.
- Outreach calling campaign for students who are not registered for summer and fall.
- Application for recertification for Title IV aid has been submitted and approved.
- Calling campaign in Financial Aid for students who have registered for the summer but have not completed their FASFA
- Making scholarship certificates for the various award ceremonies
- SAP will begin once grades have been received.
- Gainful Employment reporting must be completed. Mindy will be participating in a webinar to get direction.

John Sparks-Director of Athletics
Academics
- All student-athletes who participate in the commencement will receive an athletic stole.
- All-American Nominees will be announced after grades are posted

Recruiting & Retention

- The 2nd Annual SAINTS All-Star game was held on April 13. It featured some of the best girls and boys in our district and the surrounding counties. Thirteen girls and 18 boys participated.
- The 16th Annual College Prospect Showcase featured 38 prospects from 7 states on April 27. Eight different colleges and universities were in attendance. Three individuals were signed, and we are waiting on a few more.

Saints Graduating From Universities

- Five former student-athletes will be graduating this spring
  - Breon Oldham—Cumberland University
  - Demond Franklin—Cumberland University
  - Jayvon Clark—William Baptist University
  - Tyreon "Duke" Hardin—William Baptist University
  - Isaiah Thompson—William Baptist University

Lindsay Johnson-Director of Community Education & Outreach Centers

- Participating in parent nights
- SIU Provo presented a scholarship to Haley Davis at the Union County Center
- So far, there are 204 kids enrolled in the summer camps.

XII. Motion to adjourn was made by John Sparks and seconded by Danielle Boyd at 11:07.

The next meeting will be held June 2 at 10 am in the River Room.