Recruitment and Enrollment Team Meeting Minutes
March 27, 2024 / 1:30 p.m.
The Beach/ Zoom

Chair: Mandy Palmer and Carrie Davis

Roll Call:

	Carrie Davis		Eric Howard	√	Gabriel Nuokye
√	Kevin Hunsperger	√	Mandee Trowbridge		
√	Mandy Palmer		David Davis		
	Kyle Smith	√	Teale Betts		
√	Mindy Reach	√	Virginia Chamness		

√ indicates attendance, leaving blank indicates absent

I. Call to Order

The meeting was called to order at 1:35 pm by Mandy Palmer, Chair. A quorum was present.

II. Approve Minutes of January 24, 2024 and review February 28, 2024 meeting minutes

- A motion to approve the minutes of the January 24, 2024 meeting was made by Mandee Trowbridge, with a second by Mindy Reach. All voted in favor and the motion carried.
- An official meeting was not held in February because a quorum was not present. No actions were taken, so there was no need to approve the minutes for this meeting.

III. Items for Discussion

a. HLC Argument 3.D.2 and 3.D.3

The team worked together to write the first draft of the HLC argument for 3.D.2 and 3.D. 3.

b. Monthly reports from team members on recruitment activities

- Kevin Hunsperger reported that he has advertisements going out on social media, tv and radio to promote the OTA and nursing programs.
- Mindy Reach reported that registration is open for the Summer and Fall semesters. We have been testing our high school sophomores for dual credit classes.

c. Update Parent Nights

Mindy Reach reported that there have been 2 Parent Nights held so far. These were at Century and Anna-Jonesboro.

d. Update High School Registration Days

Mindy Reach reported that all of the High School Registration Days have been scheduled.

IV. New Business

There was no new business to discuss.

Adjournment

A motion to adjourn was made by Teale Betts, with a second by Gabriel Nuokye. All voted in favor and the motion carried. The meeting adjourned at 3:05 pm.

The next meeting will be held on Wednesday April 24, 2024 at 1:30 pm in H2090 and via ZOOM.