Business & Finance Team Meeting Minutes
Date: April 16, 2024
2:00 pm – 4:00 pm
Founders Room

Chair: Brandy Woods

Roll Call:

√	Brandy Woods	√	Amber Suggs
√	Stacy Simpson	√	Teale Betts
√	Christina Wright		Tim Frizzell
√	Mandee Trowbridge	√	Evelyn Davis

Agenda Items:

I. **Call to Order** - at 2:05 pm

II. **Items for Discussion**

- **Review HLC Self Study**

  The team continued the writing and gathering of evidence for the Higher Learning Commission Criterion for the Self Study. The Criterion assigned to the Business & Finance Team is Criterion 5.B.2, 5.B.3, 5.B.4 and all of 5.C. This Criterion is geared toward showcasing the College has a well-developed budgeting process. That there is an encompassing engagement throughout the College for the strategic planning and budgeting process.

III. **New Business** – No New Business

IV. **Adjournment** – Motion made by Amber and seconded by Mandy
Meeting adjourned at 2:51 pm

Next meeting will be May 21, 2024