Recruitment and Enrollment Team Meeting Minutes
February 28, 2024 / 1:30 p.m.
The River Room/ Zoom

Chair: Mandy Palmer and Carrie Davis

Roll Call:

	Carrie Davis		Eric Howard		Gabriel Nuokye
√	Kevin Hunsperger	√	Mandee Trowbridge		
√	Mandy Palmer		David Davis		
√	Kyle Smith	√	Teale Betts		
√	Mindy Reach		Virginia Chamness		

√ indicates attendance, leaving blank indicates absent

I. Call to Order

A quorum was not present but the team decided to go ahead and discuss the agenda items even though they were unable to make any decisions.

II. Approve Minutes of January 24, 2024 Meeting

The meeting minutes were not presented for approval since a quorum was not present.

III. Items for Discussion

a. Monthly reports from team members on recruitment activities

1. Mindy Reach reported that 3 of our district high schools will be bringing their sophomores to campus over Spring Break to take the Accuplacer test for Dual Credit.
2. CTE Day was a success and we received many positive comments about the day.
3. Kevin reported that online advertising has begun for the final 8-week classes. He has also started advertising the OTA and

Nursing programs on KFVS, with emphasis on the OTA program. This ad campaign will run through the application period for these programs.

4. Kevin has also ordered some new signage for the CTE building, Bernie's Place and for the construction at the Anna Center.

b. HLC Core Components Worksheet

1. The team reviewed the Evidence Present for 3.D.2 from last month's meeting and added evidence for 3.D.3.
2. The first draft of the argument is due April 30th, so the team agreed to spend the next meeting writing the argument.
3. Mandy will send out the 2018 argument for the team to review before the meeting.

c. Parent Nights

1. Parent Nights for Early College and Dual Credit options have been planned for March and April in all 12 district high schools. Dongola students will attend Parent Night held at Vienna High School.
2. Each school's night will be tailored specifically to them.
3. There will be refreshments and giveaways.
4. Information is being sent to each of the high schools with requests that they post it on their Facebook pages. It will also be posted on our Facebook page and the homeschool group that Kevin has joined.

d. High School Registration Days

1. Mindy reported that high school registration days are being scheduled. We still have to schedule Cairo, Meridian and Century.
2. The Summer and Fall schedules are due to be out March 25.

IV. New Business

There was no new business to discuss

The next meeting will be held Wednesday, March 27, 2024 at 1:30 pm in H2090 and ZOOM.