Executive Council Minutes
01.25.2024 10:00 am, Founders & via Zoom

Meeting Facilitators: Ginger Harner (Chair), Sheryl Ribbing (Co-Chair)

Roll Call:

	Chris Clark
√	Lorena Hines
√	Mindy Ashby
√	Lindsay Johnson
√	Jennifer Watkins
√	Jeff McGoy
	Dr. April Teske
√	Jesse Smith-Fulia
	Lee Van Alstine
√	Sheryl Ribbing, Co-Chair
√	Ginger Harner, Chair
	Becky Hawes
√	Tina Dudley
	Dr. Tim Taylor, Advisory

	Co-Chairs – As invited
	Blake Goforth (Academic Affairs)
	Keyarra Blissett (Student Affairs)
	Dwayne Fehrenbacher (Admin Svcs)
	Kayla Sauerbrunn (DEIB)
	Ad Hoc – As invited
	Felicia Rouse
	Sabrina Black
	Dr. Kristin Shelby
	Kevin Hunsperger
	Mike McNally

I. Call to Order

Ginger called the meeting to order at 10:03 am.

II. Approve Minutes of November 30, 2023

Jeff made a motion to approve the November 30, 2023 minutes as written, with a second by Lindsay. All members voted in favor and the motion carried.

III. Additions to the Agenda

There were no additions to the agenda.

IV. Council/Team Updates

Include feedback from Institutional Effectiveness Procedures Manual Review

Councils	Chair/Co-Chair
Academic Affairs Council	**Lorena Hines/Blake Goforth**
Academic Leadership Team	Dr. April Teske
Academic Standards Team	Mandy Hannan
Student Academic Assessment Team	Mike McNally
Curriculum & Instruction Team	Dr. Kristin Shelby
Student Affairs Council	**Mindy Ashby/Keyarra Blissett**
Student Affairs Leadership Team	Jeff McGoy

Recruitment & Enrollment Team	Carrie Davis & Mandy Palmer
Student Experience Team	Danielle Boyd & Teale Betts
DEIB Council	**Jennifer Watkins/Kayla Sauerbrunn**
Cultural Awareness Team	Mindy Ashby
Employee Relations Team	Rebecca Steinmetz
Administrative Services Council	**Lindsay Johnson/Dwayne Fehrenbacher**
Administrative Services Leadership Team	Chris Clark
Business & Finance Team	Brandy Woods
Facilities Management Team	Dwayne Fehrenbacher

UPDATES:

Academic Affairs (Lorena Hines): Lorena noted a December 5, 2023 meeting. The Culture of Learning Policy was tabled. The draft Faculty Evaluation Policy is moving forward with further corrections. Review of policy 8311/A (student suspension) is under review as it is pertinent to the Nursing Handbook.

Lorena requested further guidance on her role as Chair. Tina will schedule a meeting with Dr. Taylor.

Administrative Services (Lindsay Johnson): Lindsay report that the Administrative Council teams of Business & Finance and Facilities will be reviewing the policies A5000 (Business/Finance), A6000 (Information Technology) and A7000 (Facilities) before submission to Executive Council. Also, the Business/Finance Team is scheduled to review the Travel Policy.

Student Affairs (Mindy Ashby): Mindy reported that A151A has been broken into four areas and the Admission/Records and Recruitment/Enrollment will be reviewed in February.

DEIB (Jennifer Watkins): Jennifer reported that the Unauthorized Animals on College Property policy has been reviewed and accepted by the Council. The DEIB Council is slated to work on the Culture of Fair Treatment policy.

Jesse made a motion to approve the Unauthorized Animals on College policy as written with a second by Lorena. All members voted in favor and the motion carried.

V. **Faculty Evaluation Procedures – Academic Affairs**
Currently under review.

~~***VI.*** **Culture of Learning (A2000) – Academic Affairs**~~ *(Hold over to February, per Dr. Cather)*

VII. Professional Behavior (A1200) – Dr. Taylor

A1200 Professional Behavior was presented by Sheryl, Becky and Ginger. Discussion included moving the value statement in order to be consistent with how policies are written; eliminating the "listing" of the behaviors and move those to the procedures; and including additional language to incorporate "not limited to". The work group will meet again to further refine the policy and present to the Council as a second read in February.

Lorena made a motion to return the policy for edits to the work group, with a second by Jeff. All members voted in favor and the motion carried.

Tina has scheduled a meeting of the workgroup for February 12 to discuss the refinement.

VIII. Adjournment

Jeff made a motion to adjourn the meeting at 11:01 am with a second by Jesse. All members voted in favor and the motion carried

Next meeting will be held February 29, 2024 @10am in the Founders Room & via Zoom
This meeting changed from February 22 due to it being CTE day.

NOTES

Minutes –

Adjourn