Employee Relations Team Minutes

1.16.24

10 a.m. - Founders Room

Meeting Facilitator: Rebecca Steinmetz, Chair

Roll Call:

✔Beth Crowe	✔Cheryl Cummins-x	✔Amanda Hannan, Secretary
April Dollins	✔Karen McGoy	✔ Lydia Hess
✔Rachel Hannan	✔Rebecca Wilson	Brenda Brown
Lee VanAlstine	Donna Price	

Agenda Items:

I. Call to Order at 10:02 by Becky

II. Approve Minutes
   A. December 2023: Motion by Rachel Hannan, 2nd by Lydia Hess, All approve.

III. Additions to Agenda - none

IV. Discussion
   A. January Employee Excellence Award -Congratulations to Don Koch! February award criteria was update in December 2023.
   B. March Excellence Award: Updated criteria for March 2024, removing redundant statements and streamlining criteria for Teamwork and Collaboration.
   C. Employee Monthly/Quarterly Activities
      1. February: Valentine's Day - Marketing/ Branding Lunch and Learn was discussed, with heart shaped items/ treats. Bulletin board with hearts with encouraging words. Kevin joined the meeting to suggest using the same online landing page Jonathan created for Thanksgiving. We will post some flyers and create something for the home page/ computer screens. We will continue to work with Kevin and have this posted by the first week of February.

2. Wednesday, February 14th - donation activity? Spread the Love!. We will give out conversation hearts and place a donation bucket. Other options for proceeds are to allow extensions to donate to a charitable organization in their town.
3. https://www.amazon.com/Tiny-Conversation-Hearts-Smiling-Generations/dp/B0CLHDT9JN/ref=sr_1_6?keywords=conversation+heart+boxes&qid=1705423449&sr=8-6 This is an option for conversation hearts in bulk.

D. NISOD Nomination
National Institution of Staff and Organizational Development (NISOD) - The team nominated two people from the 2023 Employee Excellence Award Winners. Craig Bradley (Diversity and Inclusion) and Mandy Hannan (Fiscal Stewardship) were selected by the team through an anonymous vote. This will be sent to Cabinet.

V. Adjournment at 11:24 motion by Karen McGoy and 2nd by Rebecca Wilson; all approved.

Next Meeting: February 20, 2024 in the Founders Room.