*√*

**Facility Management Team Minutes**

**Date:**  November 15, 2023 @ 1:00 pm

Zoom & Founders Room

**Chair:** Dwayne Fehrenbacher

**Roll Call:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| √ | Virginia Chamness |  | Lindsay Johnson | √ | Cheryl Cummins |
| √ | Chris Clark |  | Don Koch |  | Alex Copley |
| √ | Dwayne Fahrenbacher | √ | Jonathan Van Meter |  | Kyle Smith |
|  | Jennifer Herren | √ | Alicia Farris |  | Kaylyn Meyers |
| √ | Eric Howard | √ | Tim Cornwell |  | Sandy Fontana |

**Agenda Items:**

1. **Call to Order** – Meeting called to order at 1:04pm
2. **Approve Minutes of October 18, 2023 Meeting /** Motion made by Lindsay and seconded by Don
3. **Additions to the Agenda** – No Additions were made
4. **Items for Discussion –**
* Purchase of new Ford Escape Hybrid and Ford F350 – Escape is here, truck is being ordered.
* Details and suggestions from Cordogan Clark regarding the masterplan – Still waiting on updated plan in order to discuss improvements
* CDB Project #810-086-018 Exterior and Interior Door Replacement – Samron is set to move forward with this project over Christmas Break
* OTA and Bio/Lab renovation at the Union County Extension Center – Bid opening will be December 7 @ 2pm.
1. **New Business** –
* Charging Stations for Hybrids will begin in the several weeks
* Replace lighting in CTE Building on Main Campus with High-Bay lighting with funds from IGen
* Replace outdoor lighting at the Union County Extension Center
* 3 TV’s have been installed at the Union County Extension Center
1. **Next Meeting –** December 20, 2023 @ 1pm in the Founders Room
2. **Adjournment –** Motion was made by Jennifer and seconded by Cheryl to adjourn