Recruitment and Enrollment Team Meeting Minutes
September 27, 2023 / 1:30 p.m.
River Room/ Zoom

Chair: Mandy Palmer and Carrie Davis

Roll Call:

√	Carrie Davis	√	Eric Howard	√	Gabriel Nuokye
√	Kevin Hunsperger	√	Mandee Trowbridge		
√	Mandy Palmer		David Davis		
√	Kyle Smith	√	Teale Betts		
√	Mindy Reach		Virginia Chamness		

√ indicates attendance, leaving blank indicates absent

I. Call to Order

The meeting was called to order by Carrie Davis, Co-Chair, at 1:35 pm. A quorum was present.

II. Approve Minutes of July 26, 2023 Meeting

A motion to approve the minutes of the July 26, 2023 meeting minutes was made by Kevin Hunsperger, with a second by Mindy Reach. All voted in favor and the motion carried.

III. Items for Discussion

a. Monthly reports from team members on recruitment activities

- Eric Howard reported that representatives from our Criminal Justice, Cosmetology, and Nursing departments attended the Vienna High School College Expo. He added that 5-6 high schools were represented at the expo.
- Mindy Reach, Mandy Hannan, and Michelle Williams visited East Prairie High School.

- Carrie Davis and Kyle Smith continue to make weekly visits at their assigned high schools. They are helping the seniors complete our admissions application and also asking sophomores who will be taking Dual Credit classes to apply.
- Blake Goforth has been visiting high schools with Kyle to talk to students about career opportunities in our area.
- Home schooled students have been invited to attend this year's Pathways to Success Career Expo to be held here October 5, 2023.
- The team also discussed:
    1. SIU's Aim High/Saluki Commitment grant program offering free tuition to new and transferring students.
    2. John A. Logan and Southeastern Illinois college's 4-week truck driving program.

b. Review Strategic Plan Initiatives

- This has been put on hold for the moment. The team will be receiving guidance on this from the Student Affairs Leadership Team which has not yet met.

IV. New Business

a. New Team Chair

Following the guidelines in the Shared Governance Manual, the team discussed the possibility of having a new chair. No decision was made at this meeting and Carrie and Mandy will continue to co-chair.

Adjournment

A motion to adjourn was made by Teale Betts, with a second by Kyle Smith. All voted in favor and the motion carried. The meeting adjourned at 2:21 pm.

The next meeting will be held Wednesday, October 25, 2023 at 1:30 pm in the River Room and ZOOM.