Administrative Services Leadership Team Meeting Minutes
DATE: October 3, 2023
TIME/LOCATION: 8:30 am – Chris Office

Roll Call:

X	Chris Clark		X	Don Koch
X	Dwayne Fehrenbacher		X	Brandy Woods
X	Cheryl Cummins			

I. **Call to Order** – Chris Clark

II. **Additions to the Agenda** – No Additions

III. **Items for Discussion/Updates** –

Business & Finance:

- All reports to ICCB have been sent before their due dates
- Meeting with Brad on 10/4/23 to discuss GFOA
- Audit was week of September 25, 2023

Information Technology:

- Title 9 has been updated
- Sports profiles are updated
- Event Brite is now selling tickets online for Seussical the Musical
- Most nursing laptops have been updated and ready for use
- Looking into AI/AR adaptive learning

Facilities:

- Finishing roof on small pavilion
- Reppert's is replacing furniture in library
- Bids have been submitted for new 1 ton truck and hybrid sedan
- Outside sign in Ann has been converted to LED's
- Working with Erin King to set-up for SCC day for area Juniors and Seniors
- Repaired sinks in lower K women's restrooms

IV. **New Business** – No New Business

V. **Next Meeting** – Tuesday, October 10, 2023 @ 8:30am

Adjournment