Executive Council Minutes
9.28.2023 10:00 am, Founders & via Zoom

Meeting Facilitator: Jesse Smith-Fulia (Ginger Harner)

Roll Call:

√	Dr. Darci Cather	√	Mindy Reach		*Ad Hoc – As invited*
√	Tina Dudley	√	Blake Goforth		*Felicia Rouse*
	Ginger Harner	√	Chris Clark		*Dr. April Teske*
√	Sheryl Ribbing	√	Lindsay Johnson		*Dr. Kristin Shelby*
	Dr. Ian Nicolaides		Dr. Lisa Price		*Kevin Hunsperger*
√	Becky Hawes	√	Jesse Smith-Fulia		*Mike McNally*
√	Rob Lucas	√	Dr. Tim Taylor, Advisory		
√	Lorena Hines				

I. Call to Order

Jesse called the meeting to order at 10:02am.

II. Approve Minutes of August 3, 2023

Jesse made a motion to approve the minutes of August 3 with a second by Dr. Cather. All members voted in favor and the motion carried.

Nominations were submitted for the office of Chair and Co-Chair. Ginger Harner was nominated for Chair and Sheryl Ribbing for Co-Chair. There were no other nominations from the floor and the floor was then closed.

Jesse made a motion with a second by Mindy Reach to formally elect Ginger Harner as the Chair of Executive Council. All members voted in favor and the motion carried.

Jesse made a motion with a second by Lorena to formally elect Sheryl Ribbing as the Co-Chair of Executive Council. All members voted in favor and the motion carried.

III. Council/Team Updates

Council or Team	Chair
Academic Affairs Council	Lorena Hines/Blake Goforth
Student Affairs Council	Mindy Reach
Diversity, Equity, Inclusion Council	Rob Lucas
Administrative Services Council	Lindsay Johnson

Academic Affairs Council updates were presented by the newly elected Chair/Cochair, Lorena and Blake who noted a meeting on September 21 and the order of review/updating of AA policies. The Academic Integrity and Faculty Quality policies are priorities.

Student Affairs Council updates were presented by Mindy Reach noting the new Chair/Cochair, Mindy Ashby and Keyarra Blissett. Updates included a meeting date of September 26, with the next meeting of October 10. The Council divided prioritized policy to review into 4, ad hoc committees.

DEI Council updates were provided by Dr. Taylor and included institutional definitions were developed, including "belonging". Further discussion included the prioritization of policy for review.

Administrative Services Council updates were presented by Lindsay and included the review of the unauthorized animals on college property policy and the continued bid/purchase of two additional fleet vehicles.

Dr. Taylor noted for the October meeting, Dr. Teske and Kevin will be bringing forth policy related to Institutional Effectiveness, Branding and Marketing.

IV. Administrative Policy Disposition – Dr. Taylor

Dr. Taylor discussed the Executive Council Charge/Responsibilities and Policy Change/Status, and highlights included:

- Executive Council evaluating its policies and their organization of such for clarity.
- The website being built-out so that each policy can be reached via a link.
- HLC – evidence through this process of Shared Governance that all have a voice.
- Councils are the policy making body, while Teams implement and develop rules, procedures and overall guidelines.
- Further clarification using the Faculty Quality policy was reviewed.
- The placement of Definitions within procedures has not been decided.
- Questions related to development of policy should be directed to the appropriate Vice President or use of other research and best practice in the industry.
- Overall, policy development should include the voices of all that will result in a more comprehensive policy.

V. Unauthorized Animals on College Property – Administrative Svc Council

Lindsay shared the updated policy. Discussion included the other areas that this policy could fall, including Campus Security, ADA Compliance, comfort animals, disability services, etc.

Lindsay made a motion to forward this policy development to the DEI Council with a second by Dr. Cather. All members voted in favor and the motion carried.

VI. Adjournment

Jesse made a motion to adjourn at 11:32 am with a second by Chris. All members voted in favor and the motion carried. Next meeting will be held Thursday, October 26, 2023, 10am in the Founders Room & via Zoom.