- Emergency Meeting 9/7/23 12:30pm Employe Relations - Founders Room

- Meeting participants
  Becky Steinmetz
  Felicia Rouse
  Karen McGoy
  April Dollins
  Rachel Hannan
  Donna Price
  Mandy Hannan
  Beth Crowe
  Brenda Brown
  Lee VanAlstine

- Call to order 12:30

- Approval of previous minutes (send out ahead of time for review) N/A

- Specific topics to be discussed
    - Leaves for Laura fundraiser
    - Start 9/11/23
    - Trees and Branches
    - Can be “purchased” - any dollar amount
    - Bursar can take checks here
    - Leaves will have encouraging words
    - Centers will take money/leaves. Work with Lindsay.
    - This will be promoted into the community
    - Checks made to Shawnee Community College - Memo: Leaves for Laura
    - Contact Brandy ASAP to set up account.
    - Lindsay could schedule someone to be there for the next 2 weeks.
    - No target goal. Electronic payment method?
    - Online/ Electronic donations can leave a memo - transcribed to a leaf.
    - Use soft language like “medical/ health issues” and obtain consent from Lora.
    - “For Lora and her daughter/family”
    - If extra leaves needed: Rachel, April, Mandy are happy to cut them out.

- Adjournment