

## Curriculum and Instruction Team Meeting December 1, 2022 Minutes

Members: Lori Armstrong, JoElla Basler, Danielle Boyd, Dr. Tammy Capps, Roberta Christie, Amanda Hannan, Wendy Harris, Lorena Hines, Mindy Reach, Kayla Sauerbrunn, Ruth Smith, Dr. Ryan Thornsberry.

Members Absent: Laura Hosfeldt

Guests: Sabrina Black (advisory non-voting member) and Jean Ellen Boyd

Chair: Dr. Kristin Shelby

VP of Academic Affairs: Darci Cather

Executive Associate to VPAA: Felicia Rouse

Minutes: Jessica Edwards

- I. Call to Order (at 2:18 pm)
- II. Roll Call
- III. Approval of Minutes from November 17, 2022 (Wendy Harris made a motion; Lori Armstrong seconded – motion carried)
- IV. Action Items
  - a. Allied Health
    - New Program: Addition of Phlebotomy program guide to the 2023-2024 catalog. (Effective Fall 2023) (Ryan Thornsberry made a motion; Amanda Hannan seconded – motion carried)
  - b. CTE (<u>Please note: Agriculture action items for CTE will be distributed in hard</u> copy prior to the meeting; otherwise these items will be tabled.)
    - New Agriculture Course: AGR 0210-Introduction to Agricultural Communications. 3 credit hours. (3 lecture, 0 lab) (Effective Fall 2023) (Roberta Christie made a motion; Mindy Reach seconded – motion carried)
    - Remove AGR 0235-Tree Identification Lab from the following Curricula: AGR 2214, AGR 2215, and AGR 2216. (Effective Fall 2023) (Ruth Smith made a motion; Danielle Boyd seconded – motion carried)



- iii. Agriculture Curriculum Guide Changes
  - The FY22 Advisory Council recommended a communications course be added to the curriculum to prepare students for diverse areas of the Agriculture industry. AGR 0210-Introduction to Agricultural Communications will replace AGR 0235-Tree Identification Lab and increase the following program by one credit hour. (Effective Fall 2023)
    - AGR 2214 Agriculture: Increase total program credit hours from 33 to 34. (Roberta Christie made a motion; Lorena Hines seconded – motion carried)
    - AGR 2215 Agriculture Business & Management: Increase total program credit hours from 61 to 62. (Wendy Harris made a motion; Lorena Hines seconded – motion carried)
    - AGR 2216 Fish and Wildlife Management: Increase total program credit hours from 60 to 61. (Ruth Smith made a motion; Lorena Hines seconded – motion carried)
- c. Humanities and Social Sciences
  - New English Course: ENG-0110-English Composition I with Review. 4 credit hours. (3 lecture, 2 lab) (Effective Fall 2023) (Lori Armstrong made a motion; Wendy Harris seconded – motion carried)
- d. Math and Science
  - Information Only: Prerequisite Change for BIO 0218-Introduction to Microbiology: Remove prerequisite of BIO 0111 and 0115. (Effective Summer 2023)
  - New Math Course: MAT 0108-General Education Mathematics with Review. 5 credit hours. (4 lecture, 2 lab) (Effective Fall 2023) (Ruth Smith made a motion; Lorena Hines seconded – motion carried)
  - iii. New Math Course: MAT 0208-General Elementary Statistics with Review.
    5 credit hours. (4 lecture, 2 lab) (Effective Fall 2023) (Ruth Smith made a motion; Roberta Christie seconded motion carried)
- e. Nursing



- Program Change for Practical Nursing (PN 2127): Removing BIO 0115-Human Biology as the prerequisite for BIO 0221-Anatomy and Physiology I will decrease the total program credit hours from 50 to 45. (Effective Fall 2023) (Ruth Smith made a motion; Lorena Hines seconded – motion carried)
- f. General Education (AA/AS/AGS)
- g. Other
  - i. Course and program clean-up for courses and programs not offered in 5 years. (Sabrina will share the Excel spreadsheet during the meeting for discussion and possible action. Motions and approvals will be updated.)
- V. Old Business
- VI. New Business
- VII. Announcements
- VIII. Upcoming Meeting Dates
  - a. January 19, 2023 (Items due by January 13, 2023)
  - b. February 16, 2023 (Items due by February 10, 2023)
  - c. March 16, 2023 (Items due by March 3, 2023 Spring Break March 6-10)
  - d. April 20, 2023 (Items due by April 14, 2023)
  - IX. C&I Team Projects
  - X. Adjournment (Danielle Boyd made the motion to adjourn; Lori Armstrong seconded at 3:22 pm)