Academic Affairs Council Meeting
August 17, 2023
10:00 AM River Room

I. Call to Order at 10:06 AM, quorum present

Members- If present marked with an X

	Employee Name			Employee Name
	Darci Cather		X	Kristin Shelby
X	Brenda Brown		X	Craig Bradley
X	Ginger Harner		X	Kristy Stephenson
	Lydia Dover			Tim Frizzell
X	Lora Clark			Teale Betts (recorder)
	Amanda Hannan		X	Mike McNally
X	Blake Goforth		X	Mindy Ashby
X	Tanya Hill			

II. Approval of Minutes

- Dr. Kristin Shelby motioned to approve the May 16, 2023 minutes and seconded by Kristy Stephenson. All in favor.
- Mindy A. will send minutes to Tina Dudley and Jonathan Van Meter, who will post them on the Shawnee website.
  - https://shawneecc.edu/about/shared-governance/academic-affairs-council

- **Additions to the Agenda -**
  - -Dr. Shelby shared that after the board meeting, there should be more direction regarding team composition.
  - -Ginger reminded the team that it was time for a new chair and co-chair for the team.
  - Dr. Shelby suggested waiting until after the board meeting to move forward on voting for a new chair.

IV. Items for Discussion

- **Team Reports**

- **Assessment-**Mike reported the team met in July and went over co-curricular and review them as a part of the HLC documentation. The action plan has since been updated. The CQI Entities map has been reviewed. Faculty and staff have both had CQI days.
- **C and I-** Kristin reported that they did not meet over the summer.
- **Academic Standards-**
- **Academic Leadership Team-** Ginger shared that a new structure was discussed. The team got paired down to be more productive. Dr. Shelby shared that the topic of plagiarism and AI were discussed. Ginger also shared that there have been some program changes regarding the HCCTP. WIDS may be added for assessment and discussion about co-curricular and the 5yr Recognition from ICCB is upcoming.

V. Old Business

- **Academic Freedom Policy-**was approved by the executive council on August 3, 2023.
- **Faculty Quality Policy-** was tabled at the last team meeting. The team has decided to leave it on old business.

VI. New Business

-Craig mentioned being more present in the Library to assist students.

VII. Next Meeting – September 21, 2023

VIII. Adjournment- Meeting adjourned. Mindy A motioned at 10:50, seconded by Craig Bradley.