Student Affairs Council Meeting Minutes
5/9/2023 10:00 am
Location: Founders' Room & ZOOM

Roll Call:

√	Mindy Ashby	√	Leslie Cornelius-Weldon	√	Mindy Reach
	Jipaum Askew	√	Amber Suggs	√	John Sparks
√	Teale Betts	√	Donna Price	√	Danielle Boyd
√	Blake Goforth		Dr. Tammy Capps	√	Lindsay Johnson
	Dr. Robert Woolridge				

√ indicates attendance, leaving blank indicates absent

I. Call to Order

The meeting was called to order at 10:02 am by Mindy Reach, Council Chair. A quorum was present.

II. Approve Minutes of April

A motion was made by Mindy Ashby, with a second by Danielle Boyd, to approve the minutes of the April 11, 2023 meeting. All voted in favor and the motion carried.

III. Items for Discussion

a. Updates from teams

Mindy Ashby reported that the Student Success Team is working on an online version of New Student Orientation. Several people are meeting on Tuesdays to work on sections of NSO. Mindy reported that they are getting quite a bit of work done on the project.

b. Policy 8151A - > procedure

i. Form creation

- Mindy Reach explained that, after reviewing policy received from Dr. Taylor, policies will rarely change, but it

is the procedures that may need to be updated from time to time.

- Mindy went on to say that the policy regarding enrollment has already been approved. She suggested course load and overload be part of the procedures for this policy.
- Mindy has started creating a Request for Credit Hour Overload form. She has reviewed forms from other colleges to see what they have on their forms. The council worked together to create this form.
- The council agreed to set the cap at 20 credit hours for Fall/Spring and 10 credit hours for Summer.
- Teale suggested the form be set up in etrieve so that it processes electronically to save time.
- The team voted to send this form to the Academic Standards Team for their opinions.

IV. New Business

a. Shared Governance Retreat
   - Mindy Reach reported the results of the questionnaire that was sent out. Most people want to do this during work hours and off-campus. They're thinking about setting this up for summer. More information will be sent later.

b. Shared Governance Potential Changes
   - Executive Council has talked about making changes in Shared Governance and collapsing some of the teams.

V. Additions to the Agenda

a. Student Handbook
   - Dr. Price wants the council to review the Student Handbook to see what needs to be updated. Recommendations for changes should be brought to the June meeting.

VI. Next Meeting Date

- The next meeting will be held Tuesday, June 13, 2023 at 10:00 am in the Founders Room and ZOOM.

Adjournment

A motion was made by Teale Betts, with a second by Leslie Cornelius-Weldon, to adjourn. All voted in favor and the motion carried. The meeting adjourned at 11:04 am.