Safety Risk Management Team Minutes
April 24, 2023
1:00 pm – 3:00 pm
Zoom and Founders Room

Chair: Eric Howard, Interim Chair, Chris Clark

Roll Call:

	Sabrina Black		Brenda Brown	x	Beth Crowe
	Chris Clark	x	Dwayne Fehrenbacher		
	Jennifer Herren	x	Eric Howard	X	Don Koch
			Jonathan Van Meter		Brandy Woods
x	Guest, Security Chief	x	Guest, Becky Hawes	X	Krista Aud

I. Call to Order
The meeting was called to order at 1:00 pm.

II. Approval of Previous Minutes
There was not enough in attendance to hold a Quorum.

III. Additions to the Agenda
There were no additions to the agenda.

IV. Items for Discussion

A. Krista Aud Introduced herself as a new member of the team and has been reviewing policies and procedures of the bloodborne and other biohazard policies. She will make recommendations for updating.

B. Becky Hawes has been tasked with reviewing and updating the Campus Safety Plans. She had questions and talked about some issues with people in the plan teams (response and crisis teams) who are no longer employed at SCC. More information is needed to know what these teams are met for. She will update the plans over the next months and email members of Safety and Risk to assist.

C. AEDs

An AED is missing from Downstairs H Hall due to repair. The team members think it would be a good idea to get one or two more, and one a portable one for when it needs to be stationed at a sporting event.

D. The team talked about the doors that need to be open after May 11 when the Covid restrictions are lifted. There is a consensus that the open doors are sufficient, and no other doors need to be left unsecured.

Items Requiring Action:

The Security Chief feels the security company will not send any further employees for training to carry duty weapons due to cost and leaves only him armed during the daytime. When he is not working, there is no armed security. He suggested seeing about allowing Conceal carry permit holders to enter the building armed. Currently, SCC policy does not permit any weapons on campus, and Illinois State Statue also does not allow Concealed Carry holders to enter the building. Illinois generally prohibits possession of a firearm in or on the real property of a public park, courthouse, any conveyance owned, leased, or contracted by a public transportation agency, or on any public way within 1,000 feet of the real property comprising any school, courthouse or public transportation facility.

V. Standing Agenda Items for Future Discussion(s)

- **Active Shooter Training for Faculty and Staff (May)**

- **Campus Safety Plans: Becky Hawes (May)**
  - **a) Anna**
  - **b) Metropolis**
  - **c) Cairo**
  - **d) Main Campus**

- **Chemical Hygiene Plan (Krista Aud)**
- **Collect/Review/Dissemination/Housed (MSDS)**
- **Oversee Health & Safety Training Programs (Employees/Students)**
- **Develop an Annual Safety Inspection Plan**

Current Campus Safety Plans to review are located on the Website.

VI. New Business: The Executive Council would like input on a possible Shared Governance Retreat. Becky Hawes suggested that members fill out the online form sent out, and members in attendance had already completed it.

Adjournment

The meeting adjourned at 1:41 pm