Student Success Team Meeting Minutes
April 13th, 2023 at 10:00 a.m.
River Room & ZOOM

√	Names			Names
√	Mindy Ashby		√	Rebecca Wilson
	Lindsay Johnson			Sheryl Ribbing
√	April Teske		√	Lisa Meyer
	Erin King		√	Kevin Hunsperger
	Donna Price			Jamie Hickam
√	Danielle Boyd		√	Virginia Chamness-Recorder
√	Alex Copley		√	Mindy Reach

√ indicates attendance, leaving blank indicates absent

I. **Call to Order**
The meeting was called to order at 10:04 am by Danielle Boyd, Chair. A quorum was present.

II. **Approve minutes from March 9, 2023 meeting.**
A motion was made by Rebecca Wilson with a second by Kevin Hunsperger to approve the minutes from the March 9, 2023 meeting. All voted in favor and the motion carried.

III. **Additions to the Agenda**
There were no additions to the agenda.

IV. **Old Business**

a. **Feedback from Student Academic Leadership Team for Financial Aid Policy 8152.**
b. **Dr. Teske and Danielle will revise a policy for 8154 after discussions with Dr. Capps and Ginger Harner.**
c. **Mindy Ashby-Bridge Grant and First Year Experience**
   - The purpose of today's meeting is to start going through the online New Student Orientation and adding things to it.

- Mindy explained that we will need more faculty involvement for the First Year Experience so, for now, we are just looking at New Student Orientation.
- There will need to be videos added and Kevin will help to make sure that the people in the videos are people who want to be in them and are comfortable in front of the camera.
- Kevin is working on getting headshots of staff and administration for the website, which can be included in NSO.
- Kevin added that he has a virtual tour in the works. It should happen this month.
- Mindy Reach suggested we add a section for definitions of terms our students may not be familiar with.
- Mindy scrolled through different sections of NSO and the team discussed items that may need to be added or updated. They also suggested different areas where a video explanation may work best.
- Mindy asked those who have time and are willing to help build NSO to come to meetings in the TLC to work on this. She will get this set up with Rob and send out an invitation.
- Danielle explained that the Vice Presidents agree if NSO is to be for credit a whole new course will need to be developed. This will have to go through C & I and be approved by ICCB. The plan is for this to roll out for the fall semester so it will not be for credit at this time.

V. Next Meeting-May 11th at 10 am, either ZOOM and River Room.

VI. Adjournment

A motion to adjourn was made by Kevin Hunsperger with a second by Lisa Meyer. All voted in favor and the motion carried. The meeting adjourned at 11:04 am.