Student Affairs Council Meeting Minutes
4/11/2023 10:00 am
Location Founders' Room & ZOOM

Roll Call:

√	Mindy Ashby		Leslie Cornelius-Weldon	√	Mindy Reach, Chair
√	Jipaum Askew		Amber Suggs		John Sparks
	Teale Betts	√	Donna Price	√	Danielle Boyd
√	Blake Goforth	√	Dr. Tammy Capps	√	Lindsay Johnson
	Dr. Robert Woolridge			√	Virginia Chamness, Recorder

√ indicates attendance, leaving blank indicates absent

I. Call to Order

The meeting was called to order at 10:07 am by Mindy Reach, Chair. A quorum was present.

II. Approve Minutes of March

Mindy Ashby made a motion to approve the minutes as written, with a second by Tammy Capps. All voted in favor and the motion carried.

III. Items for Discussion

a. Model Policy & Procedure

- Mindy Reach presented the council with a model policy and procedure that Dr. Taylor has created. This policy has not yet been approved. This is a model for reference only and the council does not need to worry about the content of this policy.
- Mindy went through this policy with the council pointing out what Dr. Taylor expects in each area.

b. Policy 8151A

i. Compare with other schools (carried over from March)

ii. **Review CROA Report**

- Institutional Effectiveness ran a report for Mindy that lists students who enrolled in 18 credit hours or more, along with their GPA, high school, and year of graduation among other things. Mindy shared the report with the council.
- This report shows that GPAs for these students ranged quite a lot.
- Mindy noted that some of the students on this report are still in high school.
- It was pointed out that the credit hours taken by high school students are Dual Credit classes and are probably for the school year, August – May, and not just one semester.
- Danielle pointed out that if we limit the number of Dual Credit hours a high school student can take, the high school will just offer Dual Credit from another college and the student will wind up taking classes from both colleges and then transferring them upon graduation.
- The question is whether or not overload should include Dual Credit hours.

iii. **Procedure**

- Mindy Reach suggested we will need to make a provision for intersession classes in the procedure.
- Danielle suggested moving the last 2 sentences of the old policy to become part of the procedure.
- Tammy reminded the council that definitions should be part of the procedure, as shown in Dr. Taylor's example earlier. Mindy Ashby suggested we move the definition of a freshman and sophomore student from the policy to the procedure.
- The council agrees that this may not be the best group to make the decisions necessary for this policy and that it may need to be assigned to another council. A motion was made by Mindy Ashby, with a second by Danielle to table this discussion until the next meeting. All voted in favor and the motion carried.

iv. **Form creation**

- Mindy Reach will work on a new overload form before the next meeting.

IV. New Business

a. **Notification: Teams will be getting HLC Criterion assignments next academic year**

V. Next Meeting Date

- **May 9th**

Adjournment

A motion to adjourn was made by Jipaum Askew, with a second by Danielle Boyd. All voted in favor and the motion carried. The meeting adjourned at 10:53 am.