Student Academic Assessment Team Agenda
February 28, 2022
3:00 p.m.

Attendance: Darci Cather, Mandy Hannan, Mindy Ashby, Jamie Hickam, Dr. Kristin Shelby, April Dollins, Ryan Thornsberry, Chevis Thompson, Dr. Greg Mason, Mike McNally, Christina Faulkner, Dr. April Teske, Connie McGinnis

I. Call to Order

M. Hannan motioned to accept minutes from 2.14.22. C. Faulkner made the second.

II. Website (Updates from each group assignment)

FAQs- M. Ashby, C. Thompson, and C. McGinnis met to go over the FAQ document. They did some research and presented a list. Several questions were regarding the Program Review process. There should be a mixture of both the general Academic Assessment process and Program Review, how they are intertwined, etc. They will meet and continue working on it. Jonathan asked if we want it as a document

Definitions- C. Faulkner and G. Mason did not meet to go over the definitions together. They will schedule a time to meet to make sure definitions are all still relevant and add those that are needed.

Landing page language- Dr. Teske walked us through the SAAT main page, the General Education, Program Assessment, and Course Assessment pages.

ACTION ITEM: Committee members will review each of the pages and provide feedback and suggestions at the next meeting.

Program Assessment page- Dr. Shelby, A. Dollins, and M. Hannan met. They would like to post the ICCB Program Review manual and the 5-year ICCB review schedule with hyperlinks to the completed reports and feedback reports. They want to go back to post the previous 5 years' reports. They will work with Jonathan to proceed with these plans.

ACTION ITEM: Sub-committees will continue to meet to refine their areas and be prepared to report back to the team on 3/28/22.

III. Overview of the assessment process (including the CQI & CCAF)

Dr. Teske did a 10-minute overview of our assessment process.

Dr. Shelby recommended that our team break up into small groups, and each group be assigned a Core Competency. They would gather the CCAFs for that competency submitted in WEAVE to analyze and then bring back to the larger team. This way, it does not all fall on one person to analyze. We will discuss this with M. McNally, Assessment Coordinator, before we vote on this and move forward.

There has been an understanding that all courses had to address all competencies. What should happen is programs should map all their program courses to the core competencies to ensure that when a student completes their program, they have mastered all competencies. This could mean a course addresses one or multiple competencies.

ACTION ITEM: Darci will discuss with the Academic Leadership Team how programs should revisit their curriculum maps to ensure courses are aligned to their program student learning outcomes and core competencies. NOTE: This will most likely be part of our action plan.

IV. Action Plan/Calendar

Table until next meeting. Dr. Teske will send out the crosswalk of the HLC assessment goals, the recommendations/actions from the Fall 2021 SAAT Monitoring Report, and the responses form the affinity protocol at Convocation.

V. Other Business/Questions?

VI. Adjournment

Motion: Dr. Thornsberry Second: Dr. Shelby

Next Meeting: Monday, March 14th at 3:00 p.m.

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