Academic Affairs Council Meeting
October 20, 2022
10:00 AM In-Person River Room

Call to Order at 10:07 AM, quorum present

Members- If present marked with an X

Employee Name	Employee Name
Darci Cather	X Kristin Shelby
X Brenda Brown	X Craig Bradley
Ginger Harner	
X Lydia Dover	X Tim Frizzell
X Lora Clark (Zoom)	X Teale Betts (recorder)
X Amanda Hannan	X Mike McNally
X Blake Goforth	Ruth Smith
XTanya Hill	X Mindy Ashby

Note: Darci Cather and Ruth Smith are at a conference. Ginger Harner is out sick.

Agenda Items:

I. Call to Order

II. Approve Minutes of September 15, 2022

- Teale will send minutes to Tina Dudley and Jonathan Van Meter who will post on Shawnee website.
  .https://shawneecc.edu/about/shared-governance/academic-affairs-council

Corrections: NONE

- Motion made to approve minutes by Craig Bradley. Second by Amanda Hannan, motion carried.

II. Additions to the Agenda- None added

III. Items for Discussion

- **Shared Governance Feedback**- We were asked to solicit feedback on how the last year has been. How do we provide a safe space for comments? We include strengths and areas of improvement. We need to work through issues that might arise. We need to come to a place where this is uplifting to help move the college forward.

  Feedback through the meeting: Strategic Plan- How does communication tie together? Are you able to have more communication with other individuals? The Strategic Plan feels like it is taking time away from students. How do we do our area well with more responsibilities and less time? Does it take us away from our purpose? What is the best interest for the students?

  How does the Strategic Plan involve the students (co-curricular)? How does it involve Career Services? Young Writers Contest? How does it involve Testing and Tutoring? We need to help fill any gaps that might be in the Strategic Plan.

  Streamlining the process as much as possible when it comes to the Strategic Plan. Some positions do not get the information shared with them. How can we communicate better throughout the college? How does the chain work when it comes to communication with Department Chairs, Deans, Directors and Vice-Presidents? When questions are asked are employees responded to with an answer? Do we have enough staff to keep up with the Strategic Plan and new initiatives? Assessment Day was great for everyone to be together to fill all the holes.

  We need open discussion as an institution and resolve the "why" questions. It is important to know the process for all stakeholders. College Council was a place to have direct communication at a larger level. It also helped close the loop at the same time and in order for this to work individuals will have to feel comfortable in that environment. It would help us be a united front. Bigger committees are not the answer and smaller committees get things done. Do all members need to be on a committee and do they all provide insight? How do we help all stakeholders (faculty/staff) understand their role and others roles? Could this happen with a question and answer session?

Would a discussion board work to help answer individual questions?
Could we simplify and streamline the Monitor Reporting process?
We need to bring up issue and what we can do to help fix this? Here is the story with the solutions with freedom to discuss that. Do we want to create a form for input- What you're thinking? Issue? Solution? It will be in Word.

- **Policy Review and Prioritization**
  We need to prioritize what order we want to address them. Academic Freedom is going to review in Executive Council. If corrections are needed, it will be sent back. We have been asked to use the electronic tool before we review the next one. We can pull up during the meeting and work on it individually. We will have one person edit the document for one voice because It is more on content (idea) than language.

- **Team Reports- NONE**
- **New Business- NONE**

Adjournment at 11:12 AM - Motion made by Mike McNally and seconded by Craig Bradley.