Recruitment and Enrollment Team Minutes
November 30th, 2022 2:00pm – 4:00pm
River Room/ Zoom

Chair: Mandy Hazel/Carrie Davis

Roll Call:

√	Carrie Davis	√	Sabrina Black		Virginia Chamness (@ Dr. appt)
√	Kevin Hunsperger	√	Jon VanMeter	√	Lindsay Johnson
√	Amanda Hazel	√	Tanya Hill		Mindy Ashby
√	Danielle Boyd	√	Sandy Fontana		
	Mindy Reach	√	Jesse Smith-Fulia		

I. Call to Order

The meeting was called to order at 2:05 pm by Carrie Davis, Team co-chair. A quorum was present.

II. Approve Minutes of October 26th, 2022.

A motion to approve the minutes of the October 26, 2022 meeting was made by Danielle Boyd, with a second by Lindsay Johnson. All voted in favor and the motion carried.

III. Additions to the Agenda

There were no additions to the agenda.

IV. Items for Discussion

a. Student Rights and Responsibilities – 8310 Policy

- The team questioned if this even needs to be a policy. After much discussion, it was decided that it should be.
- The team worked together to rewrite the policy and forwarded it to the Student Affairs Council for their approval.

b. Monthly reports from team members on recruitment activities

- Carrie reported that the advisors are still making weekly recruitment visits to the high schools. They are completing admissions applications and waiting on the scholarship application to open up so they can start working on that. They are also meeting with Seniors to discuss their plans after graduation.
- Danielle Boyd mentioned that Kevin Hunsperger has designed two new postcards. One will be sent to the students on the stop-out list. These are students who were enrolled in Spring/Summer 2022 but did not enroll in Fall. The other card will go out to students who have completed an application for Spring, 2023 but have not yet enrolled. These cards will be going out soon.
- Danielle also reminded the team of the trash pickup day that has been scheduled for Friday, December 2.
- There was much discussion among the team about problems with scheduling classes and the frustration these problems cause to students. A motion was made by Tanya Hill with a second by Sabrina Black, to request advisors or other representatives be included in the schedule meetings. All voted in favor and the motion carried.

c. Student Experience - Possible Research Project

- Jesse Smith-Fulia reported that Dr. Teske's office is working on a project to get the student's perspective. We will need to wait until she is finished with her study before we move forward with this. Dr. Teske will share information on this at a later date.

d. December Meeting

- The December, 2022 meeting will fall during the holiday break. The team decided if they tried to reschedule there may be conflicts with other meetings. A motion to cancel the December meeting was made by Jesse Smith-Fulia, with a second by Kevin. All voted in favor and the motion carried.

V. New Business

There was no new business.

Adjournment

Sabrina Black made a motion to adjourn, with a second by Jesse. The meeting adjourned at 3:17 pm.

The next meeting will be held on Wednesday, January 25, 2023 at 2:00 pm in the River Room and ZOOM.