Student & Community Outreach Team Minutes
November 29, 2022
1:00 PM
River Room & ZOOM

Roll Call:

√	Lindsay Johnson		√	Teale Betts
√	Mindy Reach			Kyle Smith
√	Dr. Tammy Capps		√	Carrie Davis
√	Kevin Hunsperger			Tony Gerard
	Mindy Ashby – covering library			Kelly Jennings – in class
√	Craig Bradley		√	Jonathan Vanmeter
√	Erin King			Randy Lingle – in class
√	Sumer Smith			
√	Lee Van Alstine		√	Virginia Chamness, Recorder

I. **Call to Order**
The meeting was called to order at 1:12 pm by Teale Betts, Chair.
A quorum was present.

II. **Approve Minutes from October 27, 2022**
Craig Bradley found an error to be corrected in the minutes. A motion was made by Mindy Reach to approve the minutes with the correction. There was a second by Craig Bradley. All voted in favor and the motion carried.

III. **Additions to the Agenda**
There were no additions to the agenda.

IV. **Old Business/Items for Discussion**
a) **Feedback on the Shared Governance process**
Teale reminded the team that this was discussed at the last meeting. If she receives any changes on this, she will pass the information on to the team.

V. **New Business**
a) **Policy Assignments**
- Teale referred the team to the list of policies that fall under Student Life. They are as follows:

1. Student Clubs, Organizations & Extracurricular Activities –4360
2. Sexual Misconduct –Student Rights –8313
3. Clubs and Organizations –8530
4. Grievance and Complaint Procedure –8600
5. False Reports –8650 (Note: Missing from policy manual; may be integrated with 8600)
6. Athletics Incentive Policy –8660

- Mindy Reach explained that each policy must relate to one of the college's value statements. She went on to say that we need to decide if each policy listed answers the questions that were in the Survey Monkey policy review tool, and if it needs to be a policy at all.
- Lindsay questioned policy #8600 that is listed as a policy, but in its title says it is procedure. Mindy explained that it will be the job of this team to decide which it is.
- The team decided to start with policy #8530 Clubs and Organizations. The team started going through the current policy and picking out which parts they think need to remain as policy and which parts need to be moved to procedure or eliminated entirely.
- The team has many questions as to how much information needs to be in the policy and what information needs to be included as procedure. For example, the current policy lists the clubs and organizations. Some of these do not currently have a sponsor and some are presently inactive. The team questions whether or not the list needs to be included in the policy or procedure at all, since it is subject to change.
- Teale suggested the steps for creating a new club or organization should be listed as procedure. The team agreed.
- Craig Bradley explained the difference between a club and an organization. Organizations are a nationally recognized organization, such as PBL or PTK. The clubs do not have this affiliation. The current policy appears to be using these terms interchangeably.
- Mindy Reach reminded the group to select a value statement that supports this policy.
- Teale is going to ask Dr. Price about clubs and organizations generating funds. She knows that fundraising has been

discussed by another group on campus that may have already decided on this.

- Teale is going to create a fresh document from the changes suggested today so that the team can look at it with fresh eyes at next month's meeting. She will send it out to the team to preview before the next meeting.

VI. Adjournment

A motion to adjourn was made by Craig Bradley with a second by Erin King. All voted in favor and the motion carried. The meeting adjourned at 2:14 pm.

The Next Meeting will be rescheduled due to Christmas Holiday.
The next meeting will be held on December 15, 2022 at 2:00 pm in H2090 and ZOOM.