Academic Affairs Council Meeting
September 15, 2022
10:00 AM In-Person River Room

.Call to Order at 10:04 AM, quorum present

Members- If present marked with an X

Employee Name	Employee Name
Darci Cather	X Kristin Shelby
X Brenda Brown	X Craig Bradley
X Ginger Harner	
X Lydia Dover	Tim Frizzell
X Lora Clark (Zoom)	X Teale Betts (recorder)
X Amanda Hannan	Mike McNally
X Blake Goforth	X Ruth Smith
X Tanya Hill	X Mindy Ashby

Note: Lora Clark was present on Zoom, but there were technical difficulties.

Agenda Items:

I. Call to Order

II. Approve Minutes of August 18, 2022 **Approval of August 18, 2022 Minutes**

- Teale will send minutes to Tina Dudley and Jonathan Van Meter who will post on Shawnee website.
  .https://shawneecc.edu/about/shared-governance/academic-affairs-council

Corrections: NONE

- Motion made to approve minutes by Craig Bradley. Second by Tanya Hill , motion carried.

II. Additions to the Agenda- None added

III. Items for Discussion

- **Continuing Education and Workforce Readiness Board Monitoring Report Draft**- Lydia Dover presented a PowerPoint to the Committee for her area. Continuing Education and workforce training were defined. She discussed Areas of Focus such as strengthening relationships with local Chambers of Commerce. She discussed data highlights: Community need and student interest. Most students were female in both types of programming. Enrollment: working on awarding CEU's, promoting calendar through social media and new Web Form. Employee Readiness: area is being worked towards to determine this for our students. Deployment: we have few active classes and we are working on a better way to track numbers. Workforce Training: Most are CPR. The other three have not been used in many years except OSHA which has been reengaged. Lydia went over actions and recommendations to align with the Strategic Plan.

- **Career Readiness Report Draft** -Dr. Kristin Shelby presented. She presented on College Readiness and high school placement scores. Dr. Shelby highlighted many findings on College Readiness and how they progress through. KPI's have been identified. Academic Progress and Academic Success were combined in the report. This will go for first read to the board in October. Developmental Education Course Headcount with Math and English for 2018 to 2022. English is more predictable because after 2019, we started offering co-requisite English classes. English and Math are looked at by ethnicity as well. We have more females than males enrolled in college. Higher number of students taking developmental Math than English. Class of 2019 high schools were looked at to see how they compare with state and district average. Accuplacer scores were looked at for Math placement and more than half tested into MAT 043 and this included all students.

- **Adult Education Monitoring Report**- Presented by Ginger Harner. Mrs. Harner discussed Bridge programming initiatives and she is working to get one sent through ICCB. There is a need for a non-sector specific bridge to have enough enrollment. Students have to test into Bridge Programming. They are implementing Career Cluster Framework throughout all levels. The TABE testing is more rigorous now and fewer students test into higher levels. Over 80 percent of our students are

entering at ABE level, so transitions to higher educational levels are needed before credentials can be earned. Adult Ed performance targets center around measurable skills gains. In educational functioning levels a level gain equates to about 2 grade levels. MSG's can also be earned through credential attainment. SCC has met its performance targets each year. SCC Adult Ed student enrollment has been up since COVID has started, despite steep drops in enrollment at the State level. Test data can no longer be self-reported, even with GED Manager data, data match is the only way to get credit for the credential attainment, this match is often delayed, and there is little data on employment measures.

- **Policy Review- Academic Freedom 4120**. The committee reviewed the Policy Review tool. We started with the purpose statement from current policy which is found in Shared Governance. The group reviewed this policy and has a recommended revision to present to the Executive Council. We will ask for priority on other policy reviews to begin on the next meeting. Motion was made by Dr. Shelby and seconded by Craig Bradley to take revised policy to the Executive Council.

IV. New Business- none

Adjournment at 11:50 AM - Motion made by Craig Bradley and seconded by Mindy Ashby.