Student Success Team Minutes
August 25, 2022
10:30 a.m.

√	Names			Names
	Mindy Ashby			Rebecca Wilson
√	Lindsay Johnson			
√	April Teske		√	Lisa Meyer
	Erin King		√	Kevin Hunsperger
√	Donna Price			
√	Danielle Boyd			Jamie Hickam
	Sheryl Ribbing			Virginia Chamness-Recorder

√ indicates attendance, leaving blank indicates absent

I. Call to Order

The meeting was called to order at 10:38 am by Danielle Boyd, Chair. A quorum was present.

II. Approve minutes from May 19th, 2022 meeting

Lindsay Johnson made a motion to approve the minutes as written, with a second by Lisa Meyer. All members voted in favor and the motion carried.

III. Additions to the Agenda

Although there is nothing new to add to the agenda, Danielle stated that she will keep the Retention Alert Process and Freshman Experience/SEM-0111 on the agenda as Old Business while the team is reviewing policies. The team will follow up on these at a later time.

IV. Old Business

a. Survey for Financial Aid Policy 8152. Discussion?

- When Dr. Teske and Danielle reviewed the current SAP policy 8152, they found that it was a simple SAP statement but policy 8153 was actually the procedures and processes for SAP.

- Financial Aid has recently been under a federal audit and the auditors offered up the verbiage to use to update our policy and put us back in compliance with federal regulations.
- Dr. Teske stated that she took the first two paragraphs from the document the auditors provided to submit as policy 8152 and the rest of the document is actually the procedures and processes for this policy. She went on to explain that the first two paragraphs are exactly as we have in our current document. The updates from the auditors were in the procedures and processes.
- Dr. Teske went on to say that the updated policy 8152 and its procedures and processes will ultimately replace our old policies 8152 and 8153.
- The team agreed that Financial Aid Policy 8152 and its procedures and processes as presented by Dr. Teske is ready to be submitted to the Student Affairs Council for approval. Once approved, it will move on to the Executive Council for final approval. Dr. Teske noted that this language is already on our website because the federal auditors said we had to update the language as soon as possible to comply.

V. New Business

a. Review Financial Aid policy 8153

Since this policy has been converted to the procedures & processes for Financial Aid policy 8152, the team was asked to review Financial Aid policy numbers 8154 and 8155 before the next meeting.

VI. Next Meeting-September 15th at 10 am, either ZOOM and H2090.

VII. Adjournment

Danielle Boyd made a motion to adjourn with a second by Lindsay Johnson. The meeting adjourned at 11:08 am.