Student Academic Assessment Team Agenda
May 9, 2022
River Room

Chair: (Who)

Roll Call:

x	Mindy Ashby	x	Darci Cather	x	Connie McGinnis
x	Amanda Hannan	x	Ian Nicolaides	x	Judith Dollins
x	Dr. April Teske	x	Jamie Hickam	x	Dr. Ryan Thornsberry
x	Carrie Davis		Dr. Kristin Shelby		Chevis Thompson
x	Christina Faulkner	x	Mike McNally	x	Dr. Greg Mason

Agenda Items:

I. Call to Order

II. Approve Minutes of March 25, 2022

Dr. Thornsberry made the motion and Connie made the second. All approved.

III. Additions to the Agenda

None

IV. Items for Discussion

- **Core Competency-**

Small Groups:
We want to break out in groups to assist Mike with data analysis of core competencies.

Action: Mike will get training soon on how to retrieve the Core Competency forms from WEAVE. We will break out into small groups per competency today. Mike will download the forms submitted and send the forms and a blank form to the respective groups, along with a date to complete the analysis.

There was a discussion about what type of reports WEAVE can do. To our knowledge, WEAVE cannot do this.

Action:

1. Mike will reach out to our consultant and get a little report tutorial before the next SAAT. He will ask if there is an add-on for Analytics.
2. He will report back at the next meeting. If it has the capability for Analytics, we need to have a demo and decide if we need it. If it does not have the capability, we need to explore other programs.
3. In the meantime, Mike will download everything and send to the subgroups:

Problem-Solving: Connie and Dr. Teske
Written Communication: Dr. Thornsberry and Darci
Research: Dr. Thornsberry and Christina
Growth and Personal: Mindy and Carrie
Global Awareness: April, Mandy, and Jamie
Oral Communication: Dr. Mason and Dr. Nicolaides

- **Review SAAC Action Plan**

Mike and the faculty on SAAT will decide how to complete our 2nd goal of curriculum mapping. What group needs to determine the timeline? How do we engage faculty in this goal? It should start with the Academic Affairs Team. Nursing can be used as an example.

Action Plan: Mike will discuss this with Academic Affairs, complete the action plan, and then move out to the faculty.

- **Mike McNally (Presentation)**

Mike discussed with us the need to review our definitions and clarify those. HLC is okay with what we decide as long as we can explain our definitions and processes. These definitions are currently part of our assessment plan. We will be looking at this plan page by page as part of our action plan.

Action: We will begin walking through the plan and review our assessment entities at the next meeting. Look through the plan on our own and bring issues to the meeting so we can get through it all timely.

Also concerned that we make core competency assessment meaningful to faculty. Dr. Teske suggested the action plan we developed at the retreat will address this. Curriculum Mapping will align the program standards with courses with core competencies.

V. New Business

Executive Council is on board for moving Assessment Day to opening day in August with faculty and having it earlier for staff.

Action: Think about what that day will look like while working through the assessment plan. We will not only plan the faculty assessment day but also the staff meeting.

Do staff complete CCAFs? In the past, they were told to do so, but they don't understand how it applies or how they can assess student with the core competency rubrics.

Action: Dacri will see what has been submitted in WEAVE in the past and what staff understand they were to do.

Adjournment