Executive Council Minutes
07.07.2022 10:00 am, Founders & via Zoom

Meeting Facilitator: Jesse Smith-Fulia

Roll Call:

	Darci Cather (VACA)		Chris Clark (Meeting)	√	Dr. Cara Doerr
√	Tina Dudley	√	Dwayne Fehrenbacher	√	Emily Forthman
	Ginger Harner(Off)	√	Kevin Hunsperger		Rob Lucas (Kids Camp)
√	Connie McGinnis (Late)	√	Karen McGoy		~~Mike McNally~~October
	Dr. Ian Nicolaides	√	Dr. Lisa Price	√	Dr. Kristin Shelby (Partial Attend)
√	Felicia Rouse	√	Jesse Smith-Fulia		Dr. Tim Taylor (VACA)
√	Dr. April Teske		Dr. Ryan Thornsberry	√	Jonathan Van Meter, Guest

Agenda Items:

I. Call to Order

Jessie called the meeting to order at 10:07 am.

II. Approve Minutes of June 2, 2022

There were not enough members present upon call to order for voting.

III. Demonstration by Jonathan Van Meter – Virtual ID's

Jonathan presented a slide show demonstrating the process of attaining the Virtual ID's. Instructions will be customized based on staff and student. After two years of inactivity, students can be deactivated (due to a limited number of licenses), however it is a simple process to renew. The presentation will be attached to the minutes.

IV. Council/Team Updates

Council or Team	Chair
Academic Affairs Council	Ginger Harner
Student Affairs Council	Dr. Cara Doerr
Diversity, Equity, Inclusion Council	Rob Lucas
Administrative Services Council	Dwayne Fehrenbacher
Academic Leadership Team	Darci Cather
Student Affairs Leadership Team	Dr. Lisa Price
Administrative Leadership Team	Chris Clark/Russ Stoup
Academic Standards Team	Ruth Smith
Student Academic Assessment Team	Mindy Ashby
Curriculum & Instruction Team	Dr. Kristin Shelby
Recruitment & Enrollment Team	Amanda Hazel
Student Success Team	Danielle Boyd

Student and Community Outreach Team	Teale Betts
Professional Development Team	Beth Crowe
Cultural Awareness Team	Erin King/Brett Whitnel
Employee Relations Team	Deborah Vines
Business & Finance Team	Brandy Woods/Michelle Williams
Technology Team	Jonathan Van Meter
Facility Team	Lindsay Johnson
Safety & Risk Management Team	Eric Howard/Chris Clark

V. Google Professional Certificates – Ginger Harner

Carried over to August 4.

VI. Professional Development Plan – Dr. Kristin Shelby (via Zoom)

Dr. Shelby participated in the meeting via Zoom (while attending a conference off-site) to announce that an instructor can teach dual-credit while on a Professional Development Plan. This plan is now more comprehensive and will contain verbiage from HLC and ICCB. The new Professional Development Plan begins 2023 through 2025 and the Governor has renewed the Act.

Dr. Price made a motion to accept the development of the plan with a second by Dr. Doerr. All members voted in favor and the motion carried.

VII. Review of Disposal of Surplus Equipment Procedure – Administrative Services Council

Carried over to August 4.

VIII. Review of Expressive Activity &f Commercial Solicitation Procedure – Administrative Services Council

Carried over to August 4.

IX. Team/Committee Composition – Dr. Lisa Price

Dr. Price shared the number of committees that Dr. Doerr, Lindsay and Mindy are currently attending. The concern over the number of meetings per month is not unique to Student Affairs. This is a concern within Academic Affairs and Administrative Services.

Discussion centered around diversity within each team, blurred lines among similar teams and potential to combine hybrid teams, the number of meetings "Directors" have to attend, overall participation/non-participation which directly affects diversity and perspectives, etc. This concern will be brought to the President's Cabinet.

X. Review of Remote Work Policy (Using Policy Review Tool) – Dr. April Teske & Rob Lucas

Carried over to August 4.

XI. Board-Ready Monitoring Reports, Executive Council Review – Dr. April Teske
Carried over to August 4.

XII. Branding Relationship to Strategic Plan – Kevin Hunsperger
Kevin sought feedback from the members present regarding branding, particularly the history behind Bernie and Bernadette. A remaining concern is with the character Bernadette, particularly among our female student athletes. It was also noted, that branding within our Centers is a mix of old, new and simply outdated.

Kevin will be addressing the banners on the light poles/Main Campus; overall branding at each Extension Center and establishing criteria for the use of Bernie on the athletic marketing versus the Shield for the business side.

A community survey is planned, hoping to use SmartEvals. Dr. Teske added that it is ideal to use ONE survey, capturing ALL data.

Overall, branding must be taken seriously and, be consistent. This concern will be further discussed with Dr. Taylor.

XIII. Review of Exit Interview Policy Statement – Emily Forthman
Carried over to August 4, however Dr. Teske had sent her feedback.

XIV. Adjournment
Jesse made a motion to adjourn the meeting at 11:25 am, with a second by Connie. All members voted in favor and the motion carried.

Next meeting will be held Monday, August 4, 2022 at 10am in the Founders Room & via Zoom.