Student & Community Outreach Team Meeting Minutes
June 23, 2022
2:00 PM in River Room/ZOOM

Roll Call:

√	Lindsay Johnson		√	Teale Betts
√	Dr. Cara Doerr		√	Kyle Smith
√	Dr. Tammy Capps		√	Carrie Davis
√	Kevin Hunsperger			Tony Gerard
	Mindy Ashby			Kelly Jennings
	Craig Bradley		√	Jonathan Vanmeter
√	Erin King			Randy Lingle
	Mandee Trowbridge			Deborah Vines
	Lee Van Alstine		√	Virginia Chamness, Recorder

I. **Call to Order**
The meeting was called to order at 2:04 pm by Teale Betts, Chair. A quorum is present.

II. **Approve Minutes of May 26, 2022**
Erin King made a motion to approve the minutes as written. Kyle Smith seconded the motion. All members voted in favor and the motion carried.

III. **Additions to the Agenda**
There were no additions to the agenda.

IV. **Old Business/Items for Discussion**

a. **Policy Assessment Tool Results**

- Teale sent the team instructions and the link for doing the policy review and, at this time, asked the team for feedback.
- Carrie commented that she felt like policy 8530 Clubs and Organizations and 4360 Student Clubs, Organizations and Extra Curricular Activities were the same thing. She did put a note to that effect in the comment section while doing her review so that it can be looked at more closely.
- The team said they have completed reviewing their policies.

b. **Summer Kids Camps (Lindsay Johnson)**
    - 274 is the total headcount so far for Summer Kids' Camps.
    - We still have 8 more camps to go.
    - Community Ed had a Historical Tour of Union County and there were 23 participants in that. They loved it and have asked to tour more counties.
    - Community Ed also had the Substitute Teaching & Paraprofessional licensing class last week. We partnered with the Regional Office of Education for this class. There were 21 signed up, but only 18 attended. There will also be a short-term follow-up class since this was in such high demand.
    - Lindsay is working on more Community Ed classes to be held in the fall.
c. **Career Expo on November 3, 2022**
    - Teale explained that we have the Innovative Bridge & Transitions Grant. One of the requirements of the grant is to have a Career Expo for the juniors and seniors from our 12 district high schools. The Career Expo is scheduled for Thursday, November 3. We will be partnering with IDES for this event. There is a committee planning this event. It will be different than the Shawnee Experience.
    - The Career Expo will consist of 2 sections, a Career Inventory and SCC Programs.
    - Participating students will be fed lunch and will receive t-shirts.
    - Teale went on to explain that the high school students must follow the Illinois PaCE Framework, which consists of attending a Career Expo, working on resumes and learning about careers. This will also help open doors for Blake to get in to the high schools to help students with their resumes.

V. **New Business**
a. **B1007- Annual Community Education Monitoring Report (Lindsay Johnson)**
    - This report was officially submitted to Tina this morning for the board's first read.
    - The board has identified 8 areas to monitor outcomes, findings, and plans to improve upon. These areas are Transfer Programming, Professional Programming, Continuing Education Programming, Workforce Training,

Community Education Programming, College Readiness Programming, Adult Education Programming, and Student Services.

- Lindsay's Community Ed report is analyzing the data from 2018 to 2021. COVID affected the numbers in this time period.
- Lindsay stated that this report really shows what we're doing that is effective and what is not.
- Lindsay looked at the number of courses, the number of sections and what kinds of classes Community Ed has been offering.
- There was only 1 class offered online and that was an employee class, so Lindsay will be looking at online and hybrid class offerings in the future for Community Ed.
- Lindsay also looked at community involvement and community needs, as well as our community partnerships. We have partnered with Massac Mental Health, P.A.S.T. of Union County for the historical tour, SBDC & SIDEZ for the ELITE camp, ROE and U of I. At the Cairo Center, Leslie has partnered with S7HD, NAACP, National Kidney Foundation, and the American Diabetes Association.
- Enrollment is another area looked at in the report. The 2022 entire year had a Community Ed enrollment of 551, unduplicated headcount. So far this summer, we are already at 301, which is over half of last year's total.
- Only 1% of our total population in our 5-county service area have taken Community Ed classes in 2022.
- Lindsay explained that the end of the report focuses on actions we have completed and recommendations for the future.
- Lindsay said the numbers show that people are ready to be back here. It wasn't just COVID. Our numbers were declining a few years before that. Teale added that parents are looking for things for their kids to do.
- Erin is creating an events calendar, but what actually takes place will be determined by budget. One item on her calendar is an event for home schooled students.
- Carrie added that she has a group of Ambassadors this year that are willing and ready to help with events. She just needs to be notified when they are needed to help so she can let

them know ahead of time. She is planning an Ambassador orientation the first week of August.

VI. Adjournment

Erin King made a motion to adjourn the meeting at 2:33 pm with a second by Dr. Doerr. All voted in favor and the motion carried.

The next meeting will be July 28, 2022 at 2 PM in the River Ro om and ZOOM.