Professional Development Team Minutes
04.06.2022

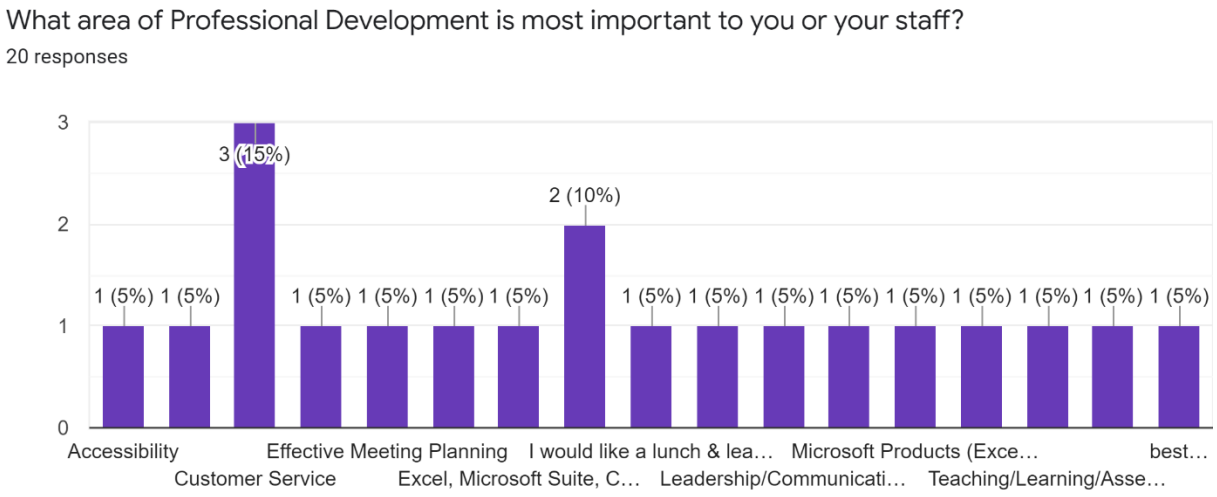
Meeting Facilitator: Beth Crowe

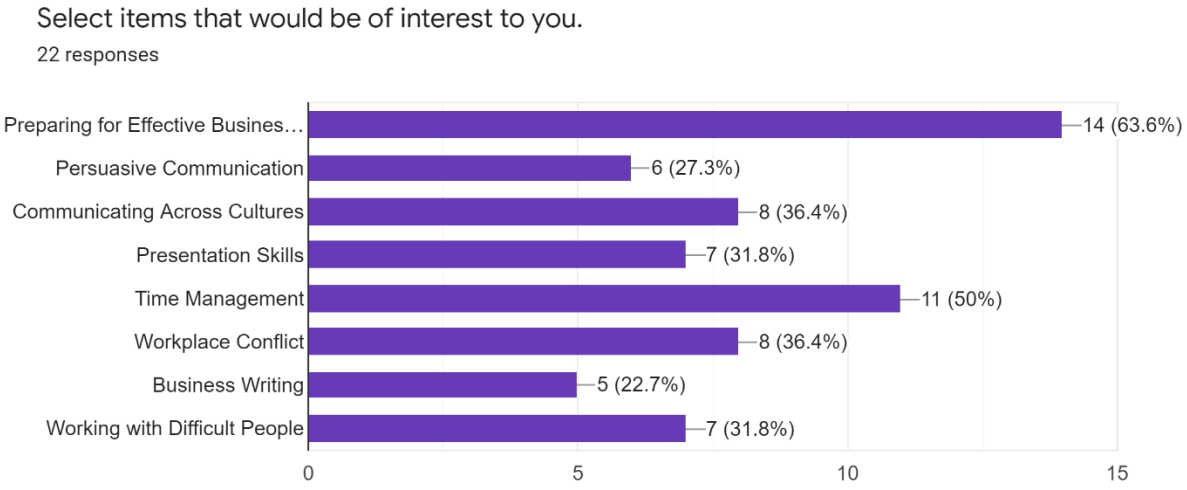
Roll Call:

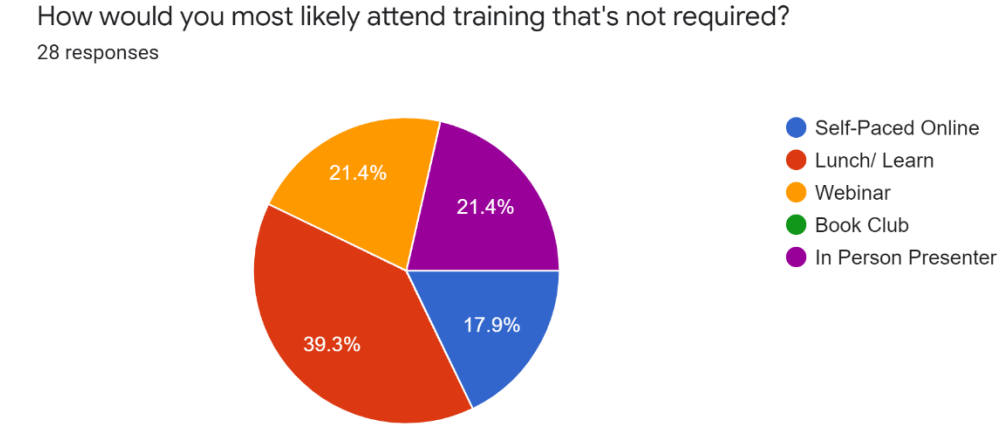
	Dir Bus & Wrkfc	X	Evelyn Davis
X	Emily Forthman	X	Dan Kineman
X	Amy Sheffer	X	Beth Crowe
	Felicia Rouse		Tony Gerard
X	Dr. Cara Doerr		Rob Lucas

The meeting was called to order at 1:07 p.m. The meeting starting with approving the 3-2-22 minutes.

Emily Forthman, Executive Director of HR kicked off the meeting with sharing the results of the poll that was sent out to all employees. It was decided that we will have an offering each month starting with what employees selected as most important to them. Emily will schedule various avenues of in-person, online and self-paced trainings.







Dr. Doerr suggested looking at places such as Saint Louis University that seemed to have a very thorough employee training site.

The team will bring back any ideas they have for Customer Service Training.

We will also keep options open for team building activities, not limited to professional development only.

The meeting was adjourned at 1:45 p.m.