Academic Leadership Team Meeting
April 12, 2022
Minutes

Present: Darci Cather, Dr. Kristin Shelby, Dr. Greg Mason, Amanda Hannan, Kayla Sauerbrunn, Lori Armstrong, Ruth Smith, JoElla Basler, Teale Betts, Felicia Rouse

I. Call to Order at 1:06 pm by Darci Cather.

II. Approval of the Minutes from February 22, 2022.
Dr. Kristin Shelby acknowledged incorrect dates in the Perkins timeline. Perkins Requests/Timeline is on the agenda for today's meeting. Teale Betts made a motion to accept minutes with necessary changes with a second by Amanda Hannan. All voted in favor and the motion carried.

III. Kudos and Celebrations
A. Kayla Sauerbrunn announced the Programs of Study are complete.
B. Amanda Hannan has started the DNP program.
C. Lori Armstrong reported the college had 2 students to apply for SI Bridges.
D. Dr. Kristin Shelby shared the college received $25,000 in funding for corequisite courses in English and Math. The grant will allow the college to build on programs such as the Level Up Program.
E. Kylee Frassato will be the lab assistant working over the summer.
F. The college applied for Congressional District funding for Truck Driving and Automotive. SCC was selected for CCRC Guided Pathways.

IV. Lead Instructor List
A. Teale Betts gave an update on Dual Credit.
1. We will offer Dual Credit training for instructors and orientation for students.
2. A manual is being created.
3. The Lead Instructor list will roll from year to year with the exception of new faculty and new instructor changes.
4. Calendar invites for important dates will be created. Lead instructors will be emailed with specific deadlines.

V. Perkins Requests/Timeline
A. The requests for items to be purchased with Perkins funding is due to Dr. Mason on April 22, 2022.
B. The Perkins application must be submitted by May 13, 2022.
C. Requests over $3500 will require 3 estimates from 3 different companies.

VI. CCRC Guided Pathways Summer Institute

A. Darci is asking (1) CTE faculty and (1) transfer faculty member to attend the virtual meetings.

VII. Chair Elections

A. Darci will notify all full-time faculty members one to three weeks prior to the end of the spring semester of the upcoming Chair Elections and the election process. Tenured full-time faculty members seeking to be included in the election, shall email their letter of interest to the Vice President of Academic Affairs.

B. The election will follow the process outlined in the Collective Bargaining Agreement.

VIII. End of Year Celebration

A. The Cultural Awareness team is suggesting we have a week of celebration May 2nd through May 6th. Food will be served each day.

IX. Other Business/Questions

A. Sandy Fontana will host the Poetry Slam on April 27, 2022 at 10:00 am in the Ed Center.

B. Virtual Reality Equipment will be set up in the River Room on April 20, 2022 to give faculty and others the opportunity to experience the equipment for consideration of piloting it for next year.

C. Questions

1. Graduation plan
2. Missing grades report
3. Handbook for adjuncts
4. Course catalog search on the website.

X. Adjournment

A. Lori Armstrong made a motion at 2:26 to adjourn the meeting with a second by Teale Betts. All voted in favor and the motion carried.