Student Affairs Council Meeting Minutes
February 8, 2022
10:00 am via Zoom

Roll Call:

√	Dr. Lisa Price		√	Teale Betts
√	Dr. Cara Doerr		√	Blake Gogorth
√	Dr. Tammy Capps		√	Jipuam Askew
√	Mindy Reach		√	Anna Davenport
√	Mindy Ashby		√	Leslie Cornelius-Weldon
√	Danielle Boyd		√	Robbie Woolridge
√	Lindsay Johnson			John Sparkes
√	Amber Suggs			Mandee Trowbridge
	Monica Brahler			

Agenda Items:

I. Call to Order

Dr. Price called the meeting to order at 10:00 a.m. Welcome and brief introduction of committee members.

II. Review of Council Charge

Reviewed Committee charge - planning and policy-making for student affairs division. What is the policy? What is the procedure? What is the rule?

Scope of Responsibility: The SAC shall:

- Oversee Student Affairs policy, procedure, and guideline development.
- Develop, implement, and evaluate student support services including processes for: recruitment, pre-enrollment, admission, career interest, orientation, placement testing, advisement/registration, financial aid and internal scholarships, supplemental education support, student engagement, retention support, student judicial, student life/co-curricular, student mental and physical health/wellness, student assistance with fundamental needs (e.g. housing, transportation, food, etc.), athletics, graduation functions, certification exams, and career services.
- Review and recommend policies and procedures for Student Affairs areas.
- Implement strategic plan initiatives assigned to the Vice President of Student Affairs (VPSA).
- Develop and review the Student Affairs Board Monitoring Report.
- Review of the efficacy of persistence and completion efforts as they evolve collegewide.
- Review academic policies and procedures as they pertain to student services.
- Evaluate academic and student support initiatives across the College.
- Serve as a communication conduit to the College.
- Assist in maintaining accreditation requirements for HLC.

- Develop or suspend committees, as needed, through use of ad-hoc groups to research, analyze, and make recommendations.

Policy Responsibility: Student Affairs (A31xx, A32xx, A33xx, A34xx).

III. Election of Council Chair

Cara volunteered to chair and was approved by committee vote.

IV. Policy Disposition Document

The Committee reviewed the policy disposition document. This can be found in the Shared Governance Manual. Dr. Price will send the formula sheet for policy numbering. Discussed policies aligning with strategic plan. The council discussed the admissions training being held later in the afternoon.

Cara suggested that we use examples of similar community colleges for our assignment in reviewing policies related to A31xx. Each member will report their findings at the next meeting – highlighting major differences in policy.

Items Requiring Action:

Mindy Reach – Parkland College
Leslie Weldon – Kaskaskia College
Anna Davenport – Lincoln Land College
Tammy Capps – John A. Logan College
Teale Betts – Southeastern Illinois College
Mindy Ashby – Three Rivers College
Danielle Boyd – Western Kentucky Community & Technical College
Blake Goforth – Rend Lake College
Jipaum Askew – Kennedy-King College
Amber Suggs – Malcom X College
Cara Doerr – Wabash College
Lindsay Johnson – Lewis & Clark College

#8150 SCC Admissions policy

- Escrow
- Dual Enrollment
- Dual Credit

V. Other Business

None

Adjournment

Dr. Price made a motion to adjourn the meeting and the motion was seconded. All voted in favor and the motion carried. The meeting adjourned at 10:42 a.m.