Team Meeting Minutes
DATE: 2/15/2022
TIME/LOCATION: 1:00 Zoom
Administrative Services Leadership Team

Roll Call:

	Names			Names
√	Virginia Severs			
√	Karen McGoy			
√	Chris Clark			
√	Dwayne Fehrenbacher			
√	Stacy Simpson			
√	Russ Stoup			
X	Brandy Woods			
X	Christina Wright			

√ indicates attendance, leaving blank indicates absent

I. Call to Order

_____**Chris Clark**_____, Chair called the meeting to order at ___1:00_____
A quorum is **present** (or not).

II. Approval of Minutes of _____NA_____

III. Additions to the Agenda

IV. Items for Discussion

a. Elect Chair
Russ Stoup elected Chair Don motioned, Karen seconded
All members voted in favor and the motion carried.
b. Discussed committee charge and agenda items for the next meeting.

V. New Business

Briefly discussed new budget process. Members are to submit items for the next agenda.

Adjournment

Don motioned, Karen seconded to end meeting at 1:13
All members voted in favor and the motion carried.

The next meeting will be

3/15/2022 at 1:00 over Zoom