



Student Academic Assessment Team Meeting
February 14, 2022
Minutes

Present: Darci Cather Dr. Kristin Shelby Dr. Greg Mason Dr. April Teske
 Mandy Hannan April Dollins Mike McNally Connie McGinnis
 Mindy Ashby Ryan Thornsberry Christina Faulkner
 Jamie Hickam Chevis Thompson

- I. Call to Order at 3:01 pm by Mindy Ashby
- II. Overview of Assessment and Learning Outcomes
(Item tabled for next meeting)
- III. The assessment coordinator assignment
 - a. Mike McNally will be coordinating and chairing SAAT beginning in the fall.
- IV. HLC Interim Monitoring
 - a. Darci shared the report with the team and highlighted some positive news regarding our status.
 - b. We need to develop an Action Plan from now until Sept. 2024 (when we will need to be prepared for our next HLC visit). Darci suggested mapping backward from the fall of 2024. Where do we want to be at that time? Then we need to ask where we are now and where we want to go. Dr. Teske has taken the 4 goals from our HLC assessment report and aligned them to the recommendations in the SAAT's annual report from the fall and the items from the affinity activity at Convocation. We can use this to develop our Action Plan (This will be sent out with our minutes).
 - c. Darci Cather suggested that one of our main items is to ensure we need review and revise, where needed, our program learning objectives and ensure our course objectives are aligned to these. Then, we need to ensure courses are aligned to the core competencies.
 - d. The annual SAAT monitoring report is due in August.
- V. Review of Co-curricular activities
 - a. Mindy shared the document that lists clubs and organizations. The team updated responsible club leaders.
- VI. Curriculum Maps
 - a. Connie McGinnis found a hard copy of a curriculum map that is partially completed and that aligns the courses to the core competencies. She will share with Darci.
 - b. Dr. Teske stated that the ultimate goal is to map courses in each program to a program learning outcome and to core competencies. These alignments need to be

illustrated on a master curriculum matrix/map for each program and housed, transparently, on our website. This is an ideal item for our new web pages to link.

VII. Website Assignments

- a. Dr. Teske showed how the SCC website has been reformatted. She shared the pages for Governance Committees, Operational Committee, and Shared Governance Manual.
- b. Policies and strategic plan initiatives for each area (Academic Affairs, Student Affairs, Administrative Services, Diversity, Equity & Inclusion) are on the respective Council pages.
- c. Once minutes are approved for each committee, they should be sent to Jonathan to upload them to the appropriate page.
- d. Dr. Teske shared the SAAT web pages as they exist now. The intent is to show how co-curricular, program, and general education courses are aligned. The web pages need to reflect that.
- e. April and Mandy Volunteered to help Dr. Shelby with the program assessment and review pages.
- f. Dr. Mason and Christina will review the SAA definitions in the plan.
- g. Connie, Mindy, and Chevis will work on FAQs to add to our web page.
- h. Dr. Teske will work with Jonathan on the language for each of the section pages by using language in our SAA Plan.

VIII. Other Business/Questions?

The committee accepted April Teske as the notetaker for the SAAT Team.

IX. Adjournment

Meeting adjourned at 4:00