

**REGULAR BOARD MEETING
 SCC BOARD OF TRUSTEES DISTRICT NO. 531
 SCC RIVER ROOM, SHAWNEE COLLEGE ROAD
 ULLIN, ILLINOIS
 February 7, 2022**

A regular meeting of Shawnee Community College District No. 531 Board of Trustees was held on February 7, 2022 in the River Room and via Zoom. The meeting was called to order at 5:34 p.m. by Chairperson Steve Heisner.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

The roll call was as follows:

Present	Trustee	Present	Trustee
	Mr. James Darden	√	Ms. April Moore
√	Ms. Deborah Shelton-Yates	√	Mr. John Windings
√	Mr. Steve Heisner	√	Ms. Andrea Witthoft
√	Mr. Michael McMahan		Student Trustee (Advisory Vote)

Others Present:

Present	Others	Present	Others
	Dr. Tim Taylor, President	√	Darci Cather, Vice President of Academic Affairs
√	Dr. Lisa Price, Vice President of Student Affairs	√	Chris Clark, Vice President of Administrative Services
√	Dr. Greg Mason, Dean of Career & Technology	√	Dr. Kristin Shelby, Dean of Transfer & Adult Education
√	Amanda Hannan, Dean of Allied Health & Nursing	√	Jean Ellen Boyd
√	Dr. April Teske, Institutional Effectiveness		Public Information & Marketing VACANT
√	Dr. Jeffrey Dufour, Executive Director Foundation	√	John Schneider, Attorney
√	Dr. Ian Nicolaides, S.C.E.A., President	√	Dr. Ryan Thornsberry, Instructor of English
√	Tina Dudley, Executive Assistant, President & Foundation	√	Emily Forthman, Executive Director Human Resources

IV. Recognition of Guests and Public Comment

Chairperson Heisner acknowledged the receipt of Public Comment(s) which will be considered during Executive Session.

Dr. Cara Doerr was introduced as the new Director of Recruitment & Enrollment.

V. Approval of Consent Agenda

MOTION NO. 1

A motion was made by John Windings and seconded by Deborah Shelton-Yates to **approve the consent agenda** as follows:

- A. Regular Meeting Minutes January 18, 2022
- B. Treasurer’s Report
- C. Approval of Bills

Education Fund	\$804,583.04
Building Fund	70,668.74
Restricted Bldg. Fund	0.00
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	72,050.42
Restricted Purposes Fund (Grants)	251,781.94
Restricted Purposes - FWS*	1,273.03
Restricted Purposes - PELL	22,983.00
Restricted Purposes - SEOG	0.00
Trust & Agency Fund	3,612.01
Audit Fund	0.00
Liab. Prot. Settlement Fund (TORT)	73,636.15
Grand Total	\$1,300,588.33

On roll call vote, the members voted as follows: S. Heisner, D. Shelton-Yates, M. McMahan, A. Moore, J. Windings and A. Witthoft all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

VI. Consideration of Addendum and Re-Investment(s)

MOTION NO. 2

A motion was made by April Moore and seconded by Andrea Witthoft to **approve Addendum: Education Fund to Restricted Purposes Fund to cover shortage of funds. \$40,000.00 12.31.21**

On roll call vote, the members voted as follows: J. Windings, A. Witthoft, S. Heisner, D. Shelton-Yates, M. McMahan and A. Moore all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

VII. Reports

Reports from Faculty, Senior Leadership and the Saints Foundation were presented previously. There was no discussion.

The report from Illinois Community College Trustees Association – James Darden was presented with additional information provided by Dr. Taylor. Dr. Taylor noted the higher education funding boost in Gov. Pritzker’s proposed state budget, drawing attention to the increase in MAP funding and other items of importance. Dr. Taylor emailed the information out to Board of Trustee members.

MOTION NO. 3

VIII. Item A - CONSIDERATION FOR APPROVAL OF THE COLLEGE CATALOG FOR FALL 2022-23

A motion was made by Deborah Shelton-Yates and seconded by Michael McMahan to recommend the Board adopt the College Catalog 2022-23 which would be effective for Fall 2022 Semester.

On roll call vote, the members voted as follows: M. McMahan, A. Moore, S. Heisner, J. Windings, A. Witthoft, and D. Shelton-Yates all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 4

VIII. Item C - CONSIDERATION FOR APPROVAL OF THE REVISED EXECUTIVE ORDER IMPLEMENTATION PROTOCOL

A motion was made by Michael McMahan and seconded by Andrea Witthoft to recommend the Board approve the revised Executive Order Implementation Protocol and authorize the President to implement the progressive interventions outlined for people who choose not to comply with the Governor’s Executive Order.

Discussion: As of the week of January 31, there were 5 students and 2 employees not in compliance. The 5 students have been counseled and are now in compliance.

On roll call vote, the members voted as follows: A. Witthoft, M. McMahan, D. Shelton-Yates, A. Moore, S. Heisner and J. Windings all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 5

VIII. Item D - CONSIDERATION FOR APPROVAL OF THE COLLECTIVE BARGAINING TEAM

A motion was made by Andrea Witthoft and seconded by Deborah Shelton-Yates to recommend the Board approve the Collective Bargaining Team as noted and authorize them to begin the collective bargaining process, which includes the selection of a trainer for the interest-based bargaining process.

On roll call vote, the members voted as follows: S. Heisner, A. Witthoft, A. Moore, M. McMahan and D. Shelton-Yates all voted Yea. J. Windings voted Nay. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 6

VIII. Item E - CONSIDERATION FOR APPROVAL OF THE GLOBAL TECHNOLOGIES SIMULATORS PURCHASE

A motion was made by Michael McMahan and seconded by John Windings to recommend the Board approve and authorize the purchase of the five GT Technologies CAE Juno simulators for a total of \$54,000.00

Discussion: The purchase falls under a technology purchase, therefore not requiring a bid process, however additional quotes were secured from other companies.

On roll call vote, the members voted as follows: A. Moore, J. Windings, D. Shelton-Yates, A. Witthoft, M. McMahan and S. Heisner all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 7

VIII. Item F - CONSIDERATION FOR APPROVAL OF THE GAUMARD SIMULATORS PURCHASE

A motion was made by Michael McMahan and seconded by John Windings to recommend the Board approve and authorize the purchase of the Gaumard Pediatric HAL and SUPER TORY neonatal simulators for a total of \$124,989.39.

Discussion: This purchase is from a sole source provider.

On roll call vote, the members voted as follows: A. Moore, J. Windings, D. Shelton-Yates, A. Witthoft, M. McMahan, and S. Heisner all voted Yay. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 8

VIII. Item G - CONSIDERATION FOR APPROVAL OF THE HILL-ROM BED SIMULATOR PURCHASE

A motion was made by April Moore and seconded by Michael McMahan to recommend the Board approve and authorize the purchase of the 8 Hill-ROM CareAssist Simulation Lab Starter Packages for a total of \$28,458.98

Discussion: This purchase is from a sole source provider.

On roll call vote, the members voted as follows: A. Moore, M. McMahan, D. Shelton-Yates, S. Heisner, A. Witthoft, and J. Windings all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 9

VIII. Item H - CONSIDERATION OF APPROVAL OF THE VACATION POLICY 6260 REVISION

A motion was made by Deborah Shelton-Yates and seconded by John Windings to recommend the Board approve the directed revision to policy 6260, as outlined.

Discussion: The number of affected “titles” include Executive Directors and Deans.

On roll call vote, the members voted as follows: J Windings, A. Witthoft, S. Heisner, D. Shelton-Yates, M. McMahan, A. Moore all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 10

VIII. Item I & J - POLICY GOVERNANCE TRAINING

A motion was made by _____ and seconded by _____

Discussion Only – No recommendation/No Motion Required – Previously Sent

MOTION NO. 11

IX. EXECUTIVE SESSION

A motion was made by Andrea Witthoft and seconded by John Windings to **adjourn and go into executive session** at 8:43 p.m.

On roll call vote, the members voted as follows: A. Moore, S. Heisner, M. McMahan, J. Windings, D. Shelton-Yates, and A. Witthoft all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 12

A motion was made by Andrea Witthoft and seconded by Michael McMahan to adjourn out of executive session at 9:51 p.m.

On roll call vote, the members voted as follows: A. Moore, J. Windings, D. Shelton-Yates, A. Witthoft, M. McMahan and S. Heisner all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 13

A motion was made by Andrea Witthoft and seconded by Deborah Shelton-Yates to approve the minutes of the executive session held on February 7, 2022.

On roll call vote, the members voted as follows: D. Shelton-Yates, S. Heisner, J. Windings, A. Moore, A. Witthoft, and M. McMahan all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 14

IX. Item A.i. - CONSIDERATION FOR APPROVAL TO HIRE AN IT STUDENT SUPPORT SPECIALIST

A motion was made by Deborah Shelton-Yates and seconded by Andrea Witthoft to recommend the Board approve the hire of Sabrina Black for the position of IT Student Support Specialist effective February 8, 2022.

On roll call vote, the members voted as follows: A. Witthoft, M. McMahan, D. Shelton-Yates, S. Heisner, A. Moore, and J. Windings all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 15

IX. Item A.ii. - CONSIDERATION FOR APPROVAL TO HIRE A DIRECTOR OF INFORMATION TECHNOLOGY

A motion was made by April Moore and seconded by Deborah Shelton-Yates to recommend the Board approve the hire of Dwayne Fehrenbacher for the position of Director of IT effective February 8, 2022.

On roll call vote, the members voted as follows: S. Heisner, A. Moore, J. Windings, A. Witthoft, M. McMahan, and D. Shelton-Yates all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 16

IX. Item A.iii. - CONSIDERATION FOR APPROVAL TO HIRE AN EXECUTIVE DIRECTOR OF PUBLIC INFORMATION & MARKETING

A motion was made by Michael McMahan and seconded by Steve Heisner to recommend the Board approve the hire of Kevin Hunsperger for the position of Executive Director of Public Information & Marketing effective February 8, 2022.

On roll call vote, the members voted as follows: A. Moore, M. McMahan, D. Shelton-Yates, S. Heisner, A. Witthoft all voted Yea. J. Windings voted Nay and J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 17

IX. Item A.iv. - CONSIDERATION FOR RATIFICATION OF PART-TIME HIRES

A motion was made by Deborah Shelton-Yates and seconded by Andrea Witthoft to recommend the Board ratify the Part-Time hires as listed.

On roll call vote, the members voted as follows: A. Moore, A. Witthoft, M. McMahan, J. Windings, D. Shelton-Yates, and S. Heisner all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 18

IX. Item A.v. - PRESIDENT EVALUATION UPDATE

Placed on Agenda for a Status Update of the President Evaluation Process

MOTION NO. 19

IX. Item B.i. - CONSIDERATION FOR APPROVAL TO ACCEPT FULL-TIME EMPLOYEE RESIGNATION

A motion was made by April Moore and seconded by Andrea Witthoft to recommend the Board approve the resignation of Full-Time Automotive Instructor Derek Pender effective February 25, 2022.

On roll call vote, the members voted as follows: S. Heisner, D. Shelton-Yates, A. Witthoft, M. McMahan, A. Moore and J. Windings all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 20

IX. Item B.ii. - CONSIDERATION FOR APPROVAL TO ACCEPT FULL-TIME EMPLOYEE DISCIPLINE

A motion was made by Michael McMahan and seconded by John Windings to recommend the Board approve the reinstatement of Mr. Jennings effective February 8, 2022. In addition, recommend the Board approve the personal development plan drafted by Vice President Cather for Mr. Jennings. Finally, recommend that a letter of final warning be entered into Mr. Jennings file that states any future occurrences will result in immediate termination.

On roll call vote, the members voted as follows: A. Witthoft, J. Windings, M. McMahan, D. Shelton-Yates all voted Yea. A. Moore and S. Heisner voted Nay. J. Darden was Absent. The Chairperson declared the motion carried.

MOTION NO. 24

XI. Adjournment

A motion was made by Andrea Witthoft and seconded by Deborah Shelton-Yates **to adjourn at 10:01 p.m.**

On roll call vote, the members voted as follows: J. Windings, D. Shelton-Yates, M. McMahan, A. Witthoft, S. Heisner, and A. Moore all voted Yea. J. Darden was Absent. The Chairperson declared the motion carried.