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## For Immediate Release

(Ullin, IL) November 1, 2021. The Board of Trustees of Shawnee Community College held its regular monthly meeting on the main campus as permitted by Governor Pritzker's Executive Orders 2020Ĝ 07, 2020Ĝ33, and 2020Ĝ55. Shawnee Community College, Pulaski County, Illinois, convened a remote, regular meeting on November 1, 2021, at 5:30 PM via teleconference. Several agenda items were addressed during the meeting. Complete board meeting minutes are available for viewing by visiting [shawneecc.edu](http://shawneecc.edu).

### Report Presentations

The College is scheduled to receive a focused-visit from the Higher Learning Commission (HLC) on 11/15/21 and 11/16/21 to address Shared Governance concerns. At that time, the HLC Focused Review Team (HLC-FRT) will expect to see evidence the College is employing effective shared governance practices that fully meet Criteria 2C & 5A.

As a first step of the focused review process, the College submitted a self-study (found on the SCC website) detailing how we fully meet Criteria 2C and 5A.

Dr. Marie Giacomelli, our HLC Writing Consultant, lead the Board through a short presentation on HLC's shared governance expectations, and identifying important information contained in the self-study.

### Policies

#### Board Policy Review Schedule

Special Board Meetings were scheduled at the September Board meeting to review the new and revised policies. However, due to unforeseen circumstances, the 09/30/21 special Board meeting had to be cancelled. Further, it was evident at the conclusion of the 10/14/21 special Board meeting, many of the policies could not be thoroughly reviewed in time for the Board to act on them at the 11/01/21 regular Board meeting. Subsequently, in discussions with Board Chair Heisner, a training, review, and approval schedule was proposed (full report is available on page 81 of the Board Book follow link: <https://shawneecc.edu/wp-content/uploads/2021/11/Board-Book-21-11-01with-Pres.-Report-minus-Exec..pdf>).

### **Strategic Outcome Policies**

Dr. Taylor asked the Board to review each recommended Strategic Outcome policy, become familiar with the content, and recommend any changes necessary to provide clarity of Board expectation (The list of Policies is available on page 82 of the Board Book follow link: <https://shawneecc.edu/wp-content/uploads/2021/11/Board-Book-21-11-01with-Pres.-Report-minus-Exec..pdf>).

### **Shared Governance**

A Shared Governance Manual was previously presented in September for review (first read). Since this time, a meeting calendar with updated meeting times for Teams and Councils was clarified, charges for three operational teams (Academic Leadership Team, Student Affairs Leadership Team, and Administrative Services Leadership Team) were developed and clarifications to the composition of several Teams and Councils were made.

### **Economic Impact Study for SCC**

Approximately every five years, the Illinois Community College Board (ICCB) Commissions an organization to produce an Economic Impacts report for the State's 48 Community College's - both as a collective and at the individual district level. The results of the study can be used for planning at the Statewide and District level. For this cycle, Northern Illinois University's (NIU) Center for Governmental Studies was chosen to perform the analysis. The results can be viewed at <https://shawneecc.edu/wp-content/uploads/2021/10/Economic-Impact-Study-Report-for-SCC.pdf>

### **Anticipated Tax Levy Estimate For Calendar Year 2021**

The Board reviewed the tax levy estimate which will be approved during the December 2021 Board Meeting.

### **Quality-Based Selection Process for a Financial Advisor**

By December of 2022, the College's current funding bonds will expire. To eliminate a debt-service drop off between levy year 2021 and levy year 2022, the College will start the process of issuing debt certificates-to-funding bonds as soon as possible so we might be able to cover anticipated future capital and deferred maintenance expenditures. To guide the College through this process and assist with the development of the long-term financial plan identified as Goal 4.9 in the Strategic Plan, the Board should consider hiring a Financial Advisor.

### **Insurance Renewal**

The College's insurance is up for annual renewal. This year, there is an increase of \$38,695 over last year's rates. The increase is due to the current market trends, inflation, overall rate increases, and the increase in the property values.

Property, Casualty, Liability Insurance bid with ICRMT for \$122,402.  
Excess Earthquake Insurance bid with RSUI Indemnity for \$53,500.  
Worker's Compensation Insurance bid with Star Insurance Company for \$24,925.  
Storage Tank Pollution Liability Insurance with Nautilus for \$5,570.

### **Calendar Year 2022 Board Meeting Dates**

Open Meetings Act [5 ILCS 120/2.03](#) states, “...in addition to the notice required by Section 2.02, each body subject to this Act must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such calendar or fiscal year, listing the times and places of such meetings.” Therefore, it is necessary for the Board to approve the dates for all regular Board meetings for calendar year 2022.

- Tuesday, January 18, 2022
- Monday, February 7, 2022
- Monday, March 7, 2022
- Monday, April 4, 2022
- Monday, May 2, 2022
- Monday, June 6, 2022
- Tuesday, July 5, 2022
- Monday, August 1, 2022
- Tuesday, September 6, 2022
- Monday, October 3, 2022
- Monday, November 7, 2022
- Monday, December 5, 2022

### **Annual Security Report**

The Federal Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (commonly known as the Clery Act) requires colleges and universities that receive federal funding to disseminate a public Annual Security Report (ASR) to employees and students every October 1<sup>st</sup> for the previous three calendar years and is available on the SCC website.

### **Athletic Recruitment Report**

Current College Procedure 8660A describes an “*incentive*” for athletic programs to provide athletic scholarships for in-district residents. Girls Softball and Volleyball may qualify for the local athlete recruitment incentive identified in Board Policy 8660. A final determination will be made after Spring term enrollments are verified. Local athletes in other athletic programs did not meet the 40% threshold established in the procedure.

### **Administrative/ Employee Information**

To best achieve the Board’s Strategic Outcomes and the College’s strategic initiatives, recommended revisions to the College’s Organizational Structure were distributed to the Board of Trustees. The President will begin implementation.

*The Board unanimously approved the revised organizational structure.*

The Board unanimously approved the establishment and hire of a new full-time truck driving instructor.

The Board unanimously approved the Ratification of Part-Time Employees.

The Board unanimously approved the resignation of Tiffany Meyers effective October 6, 2021.

The Board unanimously approved the resignation of Rob Betts effective January 3, 2022.

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