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For Immediate Release

(Ullin, IL) September 7, 2021. The Board of Trustees of Shawnee Community College held its regular monthly meeting on the main campus as permitted by Governor Pritzker's Executive Orders 2020ġ07, 2020ġ33, and 2020ġ55. Shawnee Community College, Pulaski County, Illinois, convened a remote, regular meeting on September 7, 2021, at 5:30 PM via teleconference. Several agenda items were addressed during the meeting. Complete board meeting minutes are available for viewing by visiting shawneecc.edu.

Annual Budget

As required by law, a Public Hearing on the Budget was held on September 7, 2021, at 5:15 p.m. prior to the regular Board Meeting. Following the hearing, the budget was presented to the Board for their approval. The College's FY22 budget was unanimously approved during the September 7, 2021, Regular Board Meeting.

Report Presentations

Phyllis Sander, Assessment Coordinator, presented the College's Student Academic Assessment report. The SCC Student Academic Assessment Action Plan provides a comprehensive outline of the college assessment process and procedures and reflects the collaborative work of faculty, administrators, and staff. It represents the orderly collection, examination, interpretation, and documentation of student learning and changes in teaching strategies and curriculum guides.

At the institution level, SCC's Mission, Core Values, and Strategic Plan goals support assessment of student learning as a fundamental part of the commitment to provide sustainability for our district (Current Board Policy: 8170), thus emphasizing the importance of effectively implementing this plan to support strategic institution level planning and decision-making.

The Report is available on the SCC Website under Board of Trustees, September Board Book, page 95.

Dr. April Teske, Director of Institutional Research, Effectiveness, and Planning presented the Factbook Data Dashboard. Dr. Teske created the interactive dashboard to provide: Headcount, Enrollment, Completion, Fall to Fall Retention, and Credit Hours information. The information will be available on the SCC website.

Community Partnership(s)

The Board of Trustees approved the annual payment to Southern Illinois Collegiate Common Market (SICCM). The payment covers operational and program cost for Medical Laboratory Technologist (MLT), Occupational Therapy Assistant (OTA), and Surgical Technology (STP).

Student Support

The Board approved the purchase of the Anatomage Virtual Dissection Table (AVDT). The (AVDT) will be used in Human Anatomy and Physiology (A&P) courses to enhance the study of the human body. The AVDT can be used by the instructor and/or students in a horizontal format and can also be used for remote (Zoom, Hybrid, online) instruction when displayed vertically.

Board Policy Manual – First Read

In October 2018, a Higher Learning Commission (HLC) peer review Team performed a mid-cycle review of the College's compliance with HLC accreditation standards. In that review, the College received a "*met with concern*" rating for its Shared Governance practices. Shared Governance is a concern for both the Board and the College's employees. [Criterion 2C and 5A](#) identifies HLC's expectations of Shared Governance.

As a result of these findings from the HLC Review Team, the College is scheduled to receive a focused-visit from HLC on November 15 and November 16, 2021, to address this concern. At that time, the HLC Review Team will expect to see evidence the Board is beginning to lead through policy governance, and the College is employing effective shared governance practices.

To facilitate this process, the Board appointed a Policy Committee (consisting of Trustees Mike McMahan, Deborah Shelton-Yates, and Andrea Witthoft) to develop and recommend new Board policies using a policy governance framework. This work, which began in June 2021, is now complete. A new Board Policy Manual (sent under a separate cover) reflects the development of 72 new or revised Board policies and a significant update to the College's current policy manual.

The Policies will go to the November Board Meeting for approval.

Board Retreat

As mentioned in the above paragraph, the Board was presented with a new policy manual, which reflects the development/revision of 72 new policy governance-oriented policies. The Board of Trustees agreed to hold two Special Board Meetings, (September 30, 2021, and October 14, 2021) to discuss the policies.

Agendas and links to the meetings will be on the SCC Website.

Shared Governance Manual

Dr. Taylor presented the Board of Trustees with a Shared Governance Manual. The need for this manual is based on information from the October 2018, HLC peer review. The HLC Team performed a mid-cycle review of the College's compliance with HLC

accreditation standards. The HLC Shared Governance Focus Review Team will be interested in what the College has done to improve internal shared governance processes. Specifically, the Review Team will expect to see evidence the College is engaging employees (faculty and staff) in the decision-making process relative to the development of plans, policy, and procedures. Generally, Colleges provide this evidence and structure through Committee work.

The College's current committee structure, identified in Policy 4220, provides opportunities for college employees to engage in many operational aspects of the College.

To strengthen the College's Shared Governance structure, an ad hoc Shared Governance Team was formed in 2019. This Team was initially used to promote communication and address various operational concerns between all employee groups. Since last September, this Team has focused its efforts on building a new Shared Governance structure for the College. As a result, we have developed the College's first Shared Governance Manual. In this manual you'll see three committee types - Policy, operational, and Hybrid. Further, definitions and specific committee charges have been developed. This is a significant update to the College's shared governance structure.

Finally, a new Board policy called Participation in Local Decision-Making (B2005), requires Dr. Taylor "to develop and implement a collaborative decision-making system for College administrative and operational practices." Further, this policy identifies several features of the decision-making system the Board expects. This manual provides evidence that directive is being met in its entirety.

Administrative/ Employee Information

The Board of Trustees unanimously approved the Ratification of Part-Time Employees, Summer 2021 Faculty Stipends, Summer 2021 Faculty Loads, and Summer 2021 Adjunct Faculty.

The Board approved hiring two new employees, Agriculture Instructor Anna Davenport effective August 16, 2021, (*The Board provided Dr. Taylor with emergency authority to hire a full-time Ag instructor at the August Board Meeting*), and Vice President of Academic Affairs, Darci Cather effective October 1, 2021.

The Board accepted the resignation of the Cairo Extension Center Director, Ms. Shelby Adkinson, effective August 27, 2021.

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